

Contra Costa County Board of Education
MINUTES
BOARD OF EDUCATION MEETING
January 25, 2023

MEMBERS

Consuelo Lara, Area 1 Trustee
Sarah Butler, Area 2 Trustee
Anamarie Avila Farias, Area 3 Trustee
Mike Maxwell, Area 4 Trustee
Annette Lewis, Area 5 Trustee

STAFF PRESENT

Lynn Mackey, County Superintendent of Schools
Bill Clark, Interim Deputy Superintendent, Business Services
Norma Gonzales, Assistant Superintendent, Human Resources
Nick Berger, Senior Director, Student Programs
Marsha Tokuyoshi, Senior Director, Educational Services
Marcus Walton, Director, Communications and Special Projects
Natalia Ciccone, Exec. Asst. to the Superintendent and Board
Michelle Kiernan, Exec. Asst. to the Superintendent and Board
Neil McChesney, Coordinator, Charter School Oversight
Cynthia Schwerin, Assistant County Counsel

1. CALL TO ORDER

1.1 The President will call the meeting to order

Board President Consuelo Lara called the Board meeting to order at 5:05 p.m.

1.2 Resolution #19-22/23 – AB 361 Resolution to Authorize Teleconferencing for Meetings - ACTION

Action: Adopt the findings and direction listed in this agenda item.

Motion by Annette Lewis, second by Mike Maxwell.

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

2. GENERAL INFORMATION

2.1 General Information

3. OPENING PROCEDURES

3.1 Roll Call

All Board Members were present.

3.2 Land Acknowledgement

Trustee Lara read the Land Acknowledgement

3.3 Agenda Review and Adoption

Superintendent Mackey requested to move item 9.3 (Audit Report) to 9.1 due to the presenter's time constraints. Trustees also requested for item 9.5 (Discuss CSBA Sample Policies BP/AR 0420 and BP/AR 0450) to be removed.

Action: Approve agenda as amended, moving item 9.3 to 9.1 and removing item 9.5

Motion by Mike Maxwell, second by Annette Lewis

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

3.4 Board Meeting Minutes – December 14, 2022 – ACTION

Action: Adopt the minutes for Board of Education meeting as presented.

Motion by Mike Maxwell, second by Sarah Butler

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

4. CLOSED SESSION

4.1 None.

5. RECOGNITIONS

5.1 Resolution #20/22-23 – Black History Month – ACTION

Action: Adopt resolution as presented

Motion by Annette Lewis, second by Mike Maxwell.

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

5.2 Recognition of Education Champion (WALTON)

Contra Costa County Superintendent of Schools Lynn Mackey will occasionally recognize an Education Champion to thank our valued partners for their help, collaboration and support of public education. **Aimee Henry**, the Director of Field Communications for Phillips 66, was selected to receive the CCCOE Education Champion award for January 2023.

6. CONSENT AGENDA

6.1 Consent Agenda

6.2 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS1-012523 (BERGER) – ACTION

6.3 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS2-012523 (BERGER) – ACTION

6.4 Consider Granting of a Contra Costa County High School Diploma to Adult School Student GGCS1-012523 (BERGER) – ACTION

6.5 Consider Granting of a Contra Costa County High School Diploma to Court School Student GGCS-012523 (BERGER) – ACTION

6.6 Consider Granting of a Contra Costa County High School Diploma to Court School Student GGCS3-012523 (BERGER) – ACTION

6.7 Consider approval of the School Accountability Report Card (SARC) for Mt. McKinley (BERGER) – Action

6.8 Consider approval of the School Accountability Report Card (SARC) for Special Education Schools (BERGER) – ACTION

6.9 Review of the School Accountability Report Card (SARC) for Golden Gate Community School (BERGER) – ACTION

6.10 Consider approval of the Mt. McKinley School Single Plan for Student Achievement (SPSA) for the federal funding that the school receives through Consolidated Application (BERGER) - ACTION

6.11 Review of Golden Gate Community Charter School Single Plan for Student Achievement (SPSA) for the federal funding that the school receives through the Consolidated Application (BERGER) – ACTION

6.12 Review of Floyd I. Marchus School Single Plan for Student Achievement (SPSA) for the federal funding that the school receives through the Consolidated Application (BERGER) – ACTION

6.13 Certification of Supervisors of Attendance (BERGER) – ACTION

6.14 Review of Williams Uniform Complaint Quarterly Report (BERGER) – ACTION

6.15 Temporary County Certificates (TCCs) – December 2022 (GONZALES) – ACTION

Action: Pull out items 6.7, 6.8, 6.9, 6.10 for discussion later in the agenda. Adopt the consent agenda as amended.

Motion by Sarah Butler, second by Annette Lewis

Yes: Sarah Butler, Consuelo Lara, Annette Lewis

No: Anamarie Avila Farias, Mike Maxwell

Absent: None

Final Resolution: Motion Passes

7. PUBLIC COMMENT

7.1 Public Comment

None.

8. PUBLIC HEARINGS

8.1 None.

9. BUSINESS/ACTION ITEMS

9.3 Audit Report (CLARK) – INFORMATION

The California Education Code requires the completion of an annual audit report prepared by a state-approved, independent certified public accounting firm. Bill Clark, Interim Deputy Superintendent, introduced Heather Dowd of Christy White, Inc., a state-approved auditing firm that completed the annual audit for the County Office of Education. The Audit Report concludes that financial statements are presented fairly for the year ended June 30, 2022, and that the auditor did not identify any deficiencies in internal control or compliance deficiencies that were considered to be material weaknesses. Additionally, the Audit Report found the County Office of Education complied in all material respects with the types of compliance requirements applicable to the state programs subject to testing. The Audit Report identified that the County Office was not in compliance with Education Code requirements related to annual instructional minutes.

9.1 Charter Schools Update (MCCHESNEY) - INFORMATION

Neil McChesney, Coordinator of Charter School Oversight, presented an update on the County Board authorized charter schools. Topics included Annual Oversight Visits (AOVs) in process, preparations for charter renewals, inaugural charter data book and CCC BOE charter site visits.

9.2 CalHOPE Support Report Grant (TOKUYOSHI) - INFORMATION

Marsha Tokuyoshi, Assistant Superintendent, Educational Services, introduced David Fendel, Coordinator of Social Emotional Learning, who provided an overview of the CalHope Student Support grant and briefly discussed the work that the Educational Services Department is doing to support our LEAs in Contra Costa County. The Federal Emergency Management Agency (FEMA) provided significant funding to the state of California, through the Department of Health Care Services (DHCS), to implement CalHOPE, a comprehensive response to COVID-19. Sacramento County Office of Education (SCOE) is coordinating \$6.8 million from FEMA and DHCS to facilitate a statewide Social Emotional Learning Community of Practice.

6.7-6.9 Consider Approval of the School Accountability Report Card (SARC) for Mt. McKinley School, Special Education Schools and Golden Gate Community School (BERGER) – ACTION

Nick Berger, Senior Director, Student Programs, presented the School Accountability Report Cards for Mt. McKinley School, CCCOE Special Education Schools and Golden Gate Community School. All schools are required to post the report card by Feb. 1 and bring to the Board. The document reports on facilities, teacher credentials, course offerings, student demographics and academic performance with students. Much of the data is populated by the California Department of Education into the report and is consistent with Dashboard information. It is the same data used to create the LCAP.

Action: Approval of SARC in 6.7, 6.8, 6.9

Motion by Annette Lewis, second by Mike Maxwell

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

6.10 Consider Approval of the Mt. McKinley School Single Plan for Student (BERGER) - ACTION

Nick Berger, Senior Director, Student Programs, presented the Mt. McKinley School Single Plan for Student (SPSA), a document that is required for schools or programs intending to collect Title I funding. Funding is based on needs from individual schools with data pulled from CDE. The plan must be approved by the School Site Council and then the Board.

Action: Approval of SPSA

Motion by Mike Maxwell, second by Annette Lewis

Yes: Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

Nos: Sarah Butler

Final Resolution: Motion Passes

9.4 Policy Standing Committee: First Reading and Review (MACKEY) – INFORMATION

Superintendent Lynn Mackey presented to the Board proposed changes and eliminations of Board policies as discussed and brought forward by the Policy Committee. The policies that were presented include updates that reflect newly proposed procedures and guidelines outlined by CSBA. A number of policies and exhibits were also presented for elimination because they were out-of-date or elements of those policies were incorporated into newer and updated policies.

9.5 Discuss CSBA Sample Policies BP/AR 0420 and BP/AR 0450 (BUTLER) – DISCUSSION/ACTION

Agenda item removed during agenda review and adoption (Item #3.3).

9.6 Committee Assignments 2023 (LARA) – ACTION

As per Board Bylaw 9130, the Board president may appoint standing committees, as may be deemed necessary. President Lara announced the following appointments:

Budget Standing Committee: Butler, Lewis

Charter Standing Committee: Butler, Lewis

Legislative Standing Committee: Farias, Maxwell

Policy Standing Committee: Farias, Maxwell

Action: Approve standings committees as appointed by Board president, per BB 9130.

Motion by Annette Lewis, second by Mike Maxwell

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

Absent: None

No: None

Final Resolution: Motion passes

9.7 BB 9150 – Student Board Members - Next Steps – DISCUSSION

The Board discussed the process and procedure for selecting a student Board member. Board Bylaw 9150 was presented for first reading earlier in the meeting and will be presented for approval at the Feb. 22 Board meeting.

9.8 Possible Rescheduling February Board Meeting Date (LARA) – DISCUSSION/ACTION

Board president Lara introduced the topic of rescheduling the February Board meeting from Feb. 22, 2023, to Feb. 15, 2023. It was noted that timelines for reports due from schools to CDE are due in early March and must be submitted to school site councils before presenting to the Board for approval. A move in the Board meeting date could be difficult for staff to complete the reports to meet both requirements. No action was taken.

9.9 Board Retreat (LARA) – DISCUSSION

Board president Lara discussed the Board Retreat and requested Board member input. Sally Frazier of Leadership Associates will be facilitating the workshop. Lara requested Board member input for the meeting agenda and also suggested topics.

10. SUPERINTENDENT'S UPDATE

10.1 Superintendent's Update

- Attended the Teaching and Learning Career Academy Mock Job Fairs in Brentwood
- Attended Digital Citizenship workgroup meeting with Commonsense Media and school districts to discuss recommendations for legislation around digital media access and issues children are facing
- Visited Lafayette School District with the new superintendent
- Participated in the statewide and local disaster meetings related to the heavy rainfalls in the early part of the month to share information with the school districts, private schools and charter schools
- Met with President Lara
- Visited the West County Detention Facility
- Participated in Treatment in Detention Facilities workgroup call to discuss improving substance abuse treatments in the detention facilities
- Attended the Contra Costa County Board of Supervisors reorganization luncheon
- Participated in the Contra Costa County System of Care Interagency leadership meeting
- Attended the California County Superintendents Budget briefing with the Governor's office
- Attended School Site Council meetings for our schools
- Participated in the Juvenile Justice Coordinating Council meetings
- Presented update to the Board on the racial justice and equity work that is happening at CCCOE
- CCCOE has contracted Michael Booker from West Contra Costa Unified to look at safety plans and policies

11. CABINET MEMBER UPDATES

11.1 Cabinet Member Updates

Norma Gonzales, Assistant Superintendent – Staff is preparing for the Certificated Job Fair on Feb. 25 in Martinez at Alhambra High School. All school districts are participating. The communications team assisted with promoting and marketing to the public. Dr. Nicole (Nikki) Pitcher is the new Director III, Student Programs. Jennifer Renner is the new Literacy Instructional Lead and started a few weeks ago. Negotiations are underway and going very well.

Bill Clark, Interim Deputy Superintendent – Staff is working on the Second Interim Report which is due March 15.

Marsha Tokuyoshi, Assistant Superintendent – ELA/ELD Coordinator Erin Roberts is leading a statewide committee on equity looking at instructional materials. The statewide literacy grant that we are the state lead for, we have a community of practice for administrators and teachers on how best to support struggling readers. Continued work with Mt. McKinley School and collaborating with staff, specifically in relation to literacy. LCAP season has begun and trainings are beginning with districts and Neil McChesney, Coordinator, is supporting the charter schools.

12. BOARD UPDATES

12.1 Board Standing Committee Reports

Charter Committee (LARA) – Met earlier this week and discussed the charter oversight policy.

Policy Committee (MAXWELL) – Submitted policies for review tonight.

Budget Committee (MAXWELL) – nothing to report

Legislative Committee (LEWIS) – nothing to report

12.2 Board Member Updates

Mike Maxwell – Going to Sacramento on Feb. 10 for the California YMCA model legislature court's 75th anniversary. Will be attending the Kaiser Permanente's Black Men White Coats program that helps encourage men of color to become physicians on April 8.

Annette Lewis – Committee work for CCBE.

Anamarie Avila Farias – Visiting local school boards

Sarah Butler – Attended several School Site Council meetings in January. Attended swearing-in ceremony for Tony Thurmond at Richmond City Hall. Participated in the CSBA webinar about the Governor's budget. Attended meetings for the CCBE policy platform committee.

Consuelo Lara – Attended swearings-in. Met Kirby Lynch who conducted research for the CCC Office of Racial Equity and Social Justice.

12.3 Future Agenda Items

Agenda items can be emailed.

13. EVENTS CALENDAR

13.1 Calendar of Events 2022

13.2 Board Meeting Dates 2022

Next meeting is scheduled for February 22, 2023.

14. ADJOURNMENT

14.1 The President will adjourn the Board meeting

President Lara adjourned the meeting at 7:10 p.m.