

Joint Meeting
CONTRA COSTA COUNTY BOARD OF EDUCATION
CONTRA COSTA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

MINUTES

February 7, 2018

MEMBERS

Fatima Alleyne, Area 1 Trustee
Christine Deane, Area 2 Trustee
Vikki Chavez, Area 3 Trustee (arrived at 6:32 p.m.)
Mike Maxwell, Area 4 Trustee
Jeff Belle, Area 5 Trustee (arrived at 7:30 p.m.)

STAFF PRESENT

Karen Sakata, Superintendent
Bill Clark, Associate Superintendent, Business Services
Katie Gaines, Assistant Superintendent, Human Resources
Terry Koehne, Chief Communications Officer
Mac Carey, Chief Technology Officer

1. CALL TO ORDER

President Alleyne called the meeting to order at 5:06 p.m. and asked for a moment of silence for students who recently lost their lives.

2.2 Agenda Review and Adoption

Maxwell moved, Deane seconded, and the Board voted 3-0-2 to adopt the agenda as presented.

Ayes: Alleyne, Deane, Maxwell
Noes: None
Absent: Chavez, Belle
Abstain: None

3. CLOSED SESSION - None

4. RECOGNITIONS

4.1 Consider Granting of a Contra Costa County High School Diploma to High School Student GGCS 1-2/7/18

Deane moved, Maxwell seconded, and the Board voted 3-0-2 to approve as presented.

Ayes: Alleyne, Deane, Maxwell
Noes: None
Absent: Chavez, Belle
Abstain: None

5. PUBLIC COMMENT

Kipp Penovich – June election

6. CONSENT AGENDA

Maxwell moved, Deane seconded, and the Board voted 3-0-2 to approve the Consent Agenda as presented.

Ayes: Alleyne, Deane, Maxwell

Noes: None

Absent: Chavez, Belle

Abstain: None

6.2 Board Meeting Minutes - January 17, 2018

6.3 Consider Granting of a Contra Costa County High School Diploma to High School Student
MMS1-2/7/18(COMFORT)

6.4 Temporary County Certificates (TCCs) - January 2018 (GAINES)

7. SUPERINTENDENT'S UPDATE

Superintendent Sakata attended Special Olympics at Monte Vista High School. She attended the California County Superintendents Education Association (CSESA) quarterly meeting. She also attended the Capitol Advisors Workshop and CCCSBA meeting, both at COE. Ms. Sakata attended the ACSA Superintendents meeting. She and Chief Communications Office, Terry Koehne gave a presentation on education to the Leadership Contra Costa, Diablo Valley Charter. She participated in the Education Summit at Cal East Bay.

8. PUBLIC HEARINGS - None

9. BUSINESS/ACTION ITEMS

9.1 Acting as County Committee on School District Organization - Receive Background and Process Information on the California Voters Rights Act (CVRA) (CLARK) - INFORMATION

Chief Assistant County Counsel, Mary Ann Mason, shared a PowerPoint and answered questions from Board members.

9.2 Standing Policy Committee Meetings (CLARK) - INFORMATION

Associate Superintendent, Business Services, Bill Clark, shared information on CSBA's online policy maintenance system, GAMUT. Board direction - The workshop would be scheduled at a time the board will be available. This would be an action item taken at next board meeting with recommended calendar and committee charge as well as timeline and scope of the work to be done.

Policy Committee – focus on critical policies and then those that are outdated

Budget Committee – incorporate their work into the calendar, provide insight on any policy and/or format changes during budget adoption process

Charter Oversight – defining a material revision, board appointment on a charter school board

Prefer board members to meet at least once a month. Standing policy committees will be on the agenda

Please note change in order

9.3 Report on Concepts Presented at CSBA Brown Act Training

President Alleyne, gave a PowerPoint presentation on the Brown Act Training workshop she recently attended.

9.5 Consider Approval of Modifications/Updates to the Course of Study for the County Academic Track Schools (COMFORT) - ACTION

Coordinator, STEAM, Hilary Dito; Coordinator, English Language Arts, Marsha Tokuyoshi; and Coordinator, Mathematics, Christen Schwartz shared information and answered questions from Board members.

Maxwell moved, Deane seconded, and the Board voted 4-0-1 to approve as presented.

Ayes: Alleyne, Deane, Maxwell, Chavez

Noes: None

Absent: Belle

Abstain: None

9.7 Consider Approval of Resolution No. 14-17/18 in Support of Career Technical Education/CTE (CLARK) - ACTION

Maxwell moved, Deane seconded, and the Board voted 4-0-1 to adopt Resolution 14-17/18 as presented.

Ayes: Alleyne, Deane, Maxwell, Chavez

Noes: None

Absent: Belle

Abstain: None

9.4 Approve/Deny Resolution No. 13-17/18 to Approve the Material Revision for the Golden Gate Community School Charter (CLARK) -ACTION

Maxwell moved, Deane seconded, and the Board voted 4-0-1 to adopt Resolution 13-17/18 as presented.

Ayes: Alleyne, Deane, Maxwell, Chavez

Noes: None

Absent: Belle

Abstain: None

9.6 Review of the Process and the Documentation Related to the District Williams Visits (COMFORT) - INFORMATION

Superintendent Sakata and Associate Superintendent, Business Services, Bill Clark explained the Williams visits process and answered questions from Board members. Presented as information.

9.8 Discussion of proposed LCAP/Budget Workshops dates (CLARK) - INFORMATION

Associate Superintendent, Business Services, Bill Clark, shared the proposed dates for upcoming LCAP/budget workshops.

9.10 Williams Uniform Complaint Quarterly Report (COMFORT) - INFORMATION

For the second quarter of this school year ending on December 31, 2017, there were no complaints filed in any of the areas for any school within the Contra Costa County Office of Education Student Programs division. Presented as information.

9.11 Appoint Representative to Contra Costa County School Boards Association (CCCSBA) - ACTION

Deane moved, Maxwell seconded, and the Board voted 4-0-1 to appoint Ms. Chavez to serve as representative to the CCCSBA.

Ayes: Alleyne, Deane, Maxwell, Chavez
Noes: None
Absent: Belle
Abstain: None

9.12 Presentation of 2018-2019 Staff Calendars (GAINES) - INFORMATION

Assistant Superintendent, Human Resources, Katie Gaines, shared the staff calendars for the 2018-19 school year.

10. CABINET MEMBER UPDATES

Assistant Superintendent, Human Resources, Katie Gaines, shared the Annual Job Fair took place on January 24, 2017 at Alhambra High School. Chief Communications Officer, Terry Koehne, shared the high school mock trial program is currently taking place in the Martinez courthouse. Chief Technology Officer, Mac Carey, shared cyber security workshops continue. He is working with districts for current round of ERates. Proposals have been sent to all districts in response to their requests for internet renewal.

9.9 Request to Attend California Charter Schools Association Conference - ACTION

Belle moved, Deane seconded, and the Board voted 3-2-0 to approve paying the \$650 registration fee for Mr. Belle to attend the California Charter Schools Association Conference.

Ayes: Alleyne, Deane, Belle
Noes: Maxwell, Chavez
Absent: None
Abstain: None

11. LEGISLATIVE UPDATE

President Alleyne shared information on AB 1488, co-written by students, intent to reduce the number of youth in the criminal justice system.

12. EVENTS CALENDAR

Board Meeting Dates for 2018

BOARD MEETING	MEETING DATE	TIME
	January 17	5:00 p.m.
	February 7	5:00 p.m.
	February 21	5:00 p.m.
Budget/LCAP Workshop	March 14	4:00 p.m.
	March 14	6:00 p.m.
	March 28	5:00 p.m.
	April 11	5:00 p.m.
Budget/LCAP Workshop	May 16	4:00 p.m.
	May 16	6:00 p.m.
Budget/LCAP Workshop	June 13	4:00 p.m.
	June 13	6:00 p.m.
	June 27	5:00 p.m.
	August 15	5:00 p.m.
	September 5	5:00 p.m.
	September 26	5:00 p.m.
	October 3	5:00 p.m.
	October 17	5:00 p.m.
	November 14	5:00 p.m.
	December 12	5:00 p.m.

13. BOARD REPORTS

Ms. Chavez attended the Concord Chamber of Commerce Mayor’s Luncheon. Ms. Deane attended the Contra Costa County School Boards Association (CCSBA) General meeting and California School Boards Association (CSBA) presentation on the Governor’s Budget at the COE on January 30. Mr. Belle attended a community forum on special education in Brentwood. He also attended a Board meeting in Byron USD. Dr. Alleyne participated in the first of four special education workshops in West Contra Costa Unified School District (WCCUSD). She shared that (WCCUSD) has received a California Voting Rights Act (CVRA) letter. She attended a Capitol Advisors Workshop in Santa Rosa. She also attended the California County Boards of Education (CCBE) annual conference planning committee meeting in Sacramento. She toured Making Waves Charter School. She met with several cabinet members. She also met with (WCCUSD) Trustee Kronenberg. She attended a County Superintendent candidate forum.

The meeting adjourned at 8:14 p.m.