

**Charter Committee Meeting  
Minutes  
03/01/2021**

**MEMBERS**

Consuelo Lara, Area 1 Trustee  
Sarah Butler, Area 2 Trustee

**STAFF PRESENT**

Lynn Mackey, Superintendent  
Bill Clark, Deputy Superintendent, Business Services  
Michelle Kiernan, Executive Assistant

Mike Tucker, Attorney- Girard, Edwards, Stevens & Tucker LLF

**1. Call To Order**

**1.1 The Committee Chairperson will Call the Meeting to Order**

Trustee Consuelo Lara called the meeting to order at 12:00 pm

**1.2 Roll Call**

All Committee members present

**2. General Information**

**3. Public Comment**

**3.1 Public Comment**

None

**4. Business/ Action Items**

**4.1 Approval of Minutes- May 21, 2020**

Minutes tabled until next meeting

**4.2 Process, Goals and Objectives for Charter Standing Committee**

Committee agreed that Trustee Consuelo Lara will serve as the Committee Chair

Committee agreed that Trustee Sarah Butler would serve as the Committee Co-Chair

The committee discussed takeaways from the Charter Overview Workshop Feb. 24, 2021. Committee would like to continue discussion on instructional minutes at another time.

MOU timing and background was discussed, before or after approval of petition and Board review.

**4.3 Review of Board Charter Policies**

At the suggestion of the Policy Committee, staff reviewed updated charter school policies prepared by other school districts and county offices of education. The Los Angeles Unified School District charter school policy appears to be complete and well organized. With this information, staff reviewed and suggested revisions to the CCCOE current charter school policies to conform to the new changes in the law.

The CCCOE updated policies had previously been shared with the Board authorized Contra Costa County charter schools for the purpose of seeking their input and recommendations. Staff request that the Charter

Committee review the updated CCCOE charter school policies to determine if these revised documents properly address the new charter school requirements.

Mike Tucker, attorney was introduced and explained his work on recommending revisions to our current board policy on charters. Discussion included clarifying the difference between a County-wide Charter and a County Program Charter.

Differences between the CSBA County sample policies and the CCC policy revisions were discussed. Mike Tucker agreed to present an updated Charter Policy document at the next Charter Standing Committee Meeting.

#### **4.4 Next Steps for Charter Committee**

- Charter Committee Meeting dates: Committee requested monthly meetings, preferably on Thursdays.
- Charter School Visits – A charter school up for renewal will set up a visit and invite board members. Other visits could be arranged by CCCOE.
- Charter Oversight List – Supt Mackey reminded us that the Charter Oversight Calendar was presented by Bill Clark at 2/24/21 Board Workshop – now attached to that agenda along with two other charter documents which he presented.
- Next Charters up for renewal are:
  - Making Waves Academy – 6/30/22
  - Golden Gate Community School – 6/30/22
  - Supt Mackey stated CCCOE does oversight, then charter and staff each make presentations to the Board (late summer/ early fall)
- Charter Forms on CCCOE website – discussion that all Board Members should review the charter forms/ templates for: MOU, Schedule A and Petition Review Rubric templates on the CCCOE website.

#### **5. Adjournment**

Trustee Lara adjourned 2:00 pm