

**County Board of Education  
Ronald L. Stewart Center  
77 Santa Barbara Road, Pleasant Hill, California  
March 4, 2015**

- ROLL CALL:** Pamela Mirabella, Area 1 Trustee; Christine Deane, Area 2 Trustee; Daniel Gomes, Area 3 Trustee; and Jeff Belle Area 5 Trustee.
- Absent:** Mike Maxwell, Area 4 Trustee
- Others:** Karen Sakata, Terry Koehne, Bill Clark, Katie Gaines, Mac Carey, Loreen Joseph and County Office staff.
- Presiding:** The regular meeting of the Contra Costa County Board of Education was called to order by President Gomes at 5:00 p.m. with the recitation of the Pledge of Allegiance.
- AGENDA REVIEW AND ADOPTION** Mirabella moved, Belle seconded, and the Board voted 4-0-1 to adopt the agenda as amended. Item 12.1 expulsion appeal of student A-3/4/15 has been postponed.
- Ayes: Gomes, Deane, Belle, Mirabella  
Noes: None  
Absent: Maxwell  
Abstain: None
- PUBLIC COMMENT** Kevin King, former Clayton Valley Charter High School (CVCHS) board member, spoke in support of the school's leadership.
- RECOGNITIONS**
- Consider granting of a Contra Costa High School Diploma to high school student MM 1-03/04/15** Mirabella moved, Deane seconded and the Board voted 4-0-1 to grant a Contra Costa High School Diploma to high school student MM 1-03/04/15. The student did not attend.
- Ayes: Gomes, Deane, Belle, Mirabella  
Noes: None  
Absent: Maxwell  
Abstain: None
- CLOSED SESSION**
- Existing Litigation G.F. v. Contra Costa County** The Board adjourned to Closed Session at 5:08 p.m. to meet with counsel regarding existing litigation. There was no action taken. The Board returned to Open Session at 5:26 p.m.
- PUBLIC HEARING - none**
- ADMINISTRATIVE ITEMS**
- SUPERINTENDENT'S REPORT** Karen Sakata, County Superintendent of School, asked the Board to set a date for the Board Goals and Accomplishments Workshop. Board consensus is to hold the workshop on April 29 at 5:00 p.m. Ms. Sakata reported she has been meeting with district superintendents individually. She also acknowledged Dr. Comfort and Mr. Clark for their work on the Local Control Accountability Plan (LCAP) development. Ms. Sakata shared that her first meeting with Superintendent's Council as the County Superintendent of Schools took place February 19. Senator Mark DeSaulnier attended to listen to the concerns of the superintendents.
- BUSINESS SERVICES**
- Consider approval of the 2014-15 Second Period Interim Report of the Contra Costa County Office of Education** Bill Clark, Associate Superintendent, Business Services, shared with the Board his written answers to Ms. Mirabella's questions regarding the second interim report. He said the financial summary of the presentation packet shows the COE has an operating deficit, but wants the Board to understand that it is not due to overspending. He explained that large organizations such as the COE have carryover balances from restricted program resources that are used to support

long-term planning goals. In some cases money is carried from one year to another for the purchase of instructional materials or different initiatives that are planned in advance. COE is maintaining a six percent reserve. This is presented as a positive report. At Mr. Belle's suggestion, Mr. Clark said he will arrange a representative from SELPA to present information at an upcoming Board meeting.

Mirabella moved, Belle seconded, and the Board voted 4-0-1 to approve the 2014-15 Second Interim Report as presented.

Ayes: Gomes, Deane, Belle, Mirabella  
Noes: None  
Absent: Maxwell  
Abstain: None

**Update on the County School Service Fund (CSSF) Investment Activities**

Bill Clark reported he recently attended the quarterly County Treasurer's meeting last week. The cash position of the County Office of Education has grown to almost \$24 million compared to \$21.5 million at the same time last year, partly due to the State eliminating deferrals. The County Office of Education (COE) now receives cash on time. However, in spite of the improved economic conditions and rising interest rates, there may still be a decline in interest earnings because of the pricing of US treasuries and securities.

**Staff Report**

Bill Clark, Associate Superintendent, Business Services, thanked Mr. Belle and Ms. Deane for participating in the Board Policy Committee meeting. Policy revisions made at the meeting will be presented for a first reading at the March 18 Board meeting.

**EDUCATIONAL SERVICES**

**Presentation on Court and Community Schools**

Lynn Mackey, Director, Student Programs, gave an overview of the Court and Community Schools Program and explained its mission. Ms. Mirabella encouraged Board members to visit the Court and Community Schools.

Public Comment

Willie Mims, ECNAACP/PBPA asked that materials provided to Board members be available to the public as well.

**Staff Report**

None

**HUMAN RESOURCES**

**Staff Report**

Katie Gaines, Assistant Superintendent, Human Resources, reported that a job fair will be held April 11 at Pittsburg High School. She said the Human Resources Department is expanding efforts to recruit minorities. They are also working with the Communications Department to better utilize social media to expand the audience of potential employees.

**COMMUNICATIONS**

**Staff Report**

Terry Koehne, Chief Communications Officer, reported the Academic Decathlon and Mock Trials have concluded. The winner of Mock Trials is San Ramon High School of San Ramon. The Communications Department is working on a presentation for Board members to use when they attend service clubs, chambers of commerce, and community organizations to explain the role of the County Board of Education.

**TECHNOLOGY SYSTEMS**

**Board Approval of Selection of ERate Vendor**

Mac Carey, Chief Technology Officer, shared the rubric used for the Request for Proposal. The bid was awarded to Nexus #824030001285969.

Public Comment:

Willie Mims asked for a copy of the rubric.

Mirabella moved, Deane seconded, and the Board voted 4-0-1 to approve the vendor selection as presented.

Ayes: Gomes, Deane, Belle, Mirabella  
Noes: None  
Absent: Maxwell

Abstain: None

**Staff Report**

None

**BOARD**

**Legislative Update**

Ms. Mirabella shared she attended the CSBA/CCBE joint legislative committee meeting and gave copies of the current bills to the Board and staff. Mr. Gomes gave copies of CSBA's Maximizing School Board Governance-School Finance series to Board members.

**2015 Delegate Assembly Election**

Mirabella moved, Deane seconded, and the Board voted 3-1-1 to approve Aisha Knowles (Alameda COE) to serve as the 2015-2017 Delegate Assembly Member, County Delegate Region 7.

Ayes: Gomes, Deane, Mirabella

Noes: Belle

Absent: Maxwell

Abstain: None

**Board Member Belle's request to attend the California School Boards Association (CSBA) – Masters in Governance Workshops in San Diego**

Belle moved, Deane seconded, and the Board voted 4-0-1 to approve Mr. Belle's attendance at the CSBA Masters in Governance Workshops.

Ayes: Gomes, Deane, Belle, Mirabella, Gomes

Noes: None

Absent: Maxwell

Abstain: None

Ms. Deane asked Board members to provide a written or oral report after they have attended a conference.

**PUBLIC COMMENT**

Willie Mims said low bids are not always best as they can sometimes include change orders. He said he would like to receive emails that are sent to Board members. He shared that the East County NAACP is holding their annual scholarship, membership, fundraising banquet on April 25.

**CONSENT AGENDA**

Mirabella moved, Belle seconded, and the Board vote 4-0-1 to approve the Consent Agenda as presented.

**Consider approval of minutes of February 4 and February 18, 2015**

Ayes: Gomes, Deane, Belle, Mirabella, Gomes

Noes: None

**Consider Granting of a Contra Costa County High School Diploma to the following students:**

Absent: Maxwell

**MM 2-03/04/15 and DVHS 1-03/04/15**

Abstain: None

**CORRESPONDENCE/EVENTS  
CALENDAR**

Correspondence: None

Calendar of Events:

March 10, 9:00 a.m., Legislative Action Day, Sacramento

March 25, 11:00 a.m., WCDF Graduation Ceremony

March 26, 10:30 a.m., MCDF Graduation Ceremony

April 16, 6:30 p.m., CCCSBA, Alameda County Office of Education

June 24, 11:00 a.m., WCDF Graduation Ceremony

June 25, 10:30 a.m., MCDF Graduation Ceremony

**BOARD REPORTS OF ACTIVITIES**

Ms. Deane judged speeches at the Academic Decathlon on January 24. She attended the Academic Decathlon Awards on February 11. She judged Boards for History Day on February 21. She attended Mock Trials on February 19 and 24. She also attended the Policy Committee meeting on February 25. Ms. Mirabella attend the CSBA/CCBE joint legislative committee on February 20. She also attended the El Cerrito Democratic Club on February 25. On February 26 she joined the CSBA Form 700 webinar. On February 27 she attended the Black History Month celebration at Verde Elementary and the welcoming for Mojdeh Mehdizdeh, Contra Costa

College Interim President. On February 28 she attended the WCCUSD Community Town Hall meeting.

**CLOSED SESSION**

**Consider the expulsion appeal of Student A-3/4/15 from the Mt. Diablo Unified School District**                      Pulled

**ADJOURNMENT**                                      Meeting adjourned at 7:33 p.m.

Karen Sakata., Ex Officio Secretary  
County Board of Education

Copies of all resolutions adopted by the Board are on file in the Office of the Superintendent, Ex Officio Secretary of the Board of Education.

These unadopted minutes are summaries and excerpts from the regular meeting of March 4, 2015, and are subject to amendments and/or correction prior to the approval of the County Board of Education.

For further information, contact Loreen Joseph, (925) 942-3380, [ljoseph@cccoe.k12.ca.us](mailto:ljoseph@cccoe.k12.ca.us).