

**County Board of Education**  
**Ronald L. Stewart Center**  
**77 Santa Barbara Road, Pleasant Hill, California**  
**March 5, 2014**

**ROLL CALL:** Daniel Gomes, Area 3 Trustee; Richard Asadoorian, Area 4 Trustee; and Cynthia Ruehlig, Area 5 Trustee

**Absent:** Pamela Mirabella, Area 1 Trustee and Ellen Elster, Area 2 Trustee

**Others:** Karen Sakata, Pamela Comfort, Bill Clark, Peggy Marshburn, Mac Carey, Loreen Joseph, Jane Shamieh, Katie Gaines, Lynn Mackey, Hilary Dito and County Office staff.

**Presiding:** The regular meeting of the Contra Costa County Board of Education was called to order by Vice President Gomes at 5:00 p.m. with the recitation of the Pledge of Allegiance.

**AGENDA REVIEW AND ADOPTION** Mr. Asadoorian moved, Ms. Ruehlig seconded, and the Board voted 3-0-2 to approve the agenda as amended. Ms. Ruehlig asked that Item 9.2, Acceptance of Public Gifts, be voted on separately.

Ayes: Gomes, Ruehlig, Asadoorian  
Noes: None  
Absent: Elster, Mirabella  
Abstain: None

**PUBLIC COMMENT**

Items on the Agenda None

Items of Interest to the Public None

**RECOGNITIONS** None

**CLOSED SESSION**

Consideration of Recommendation of Stipulated Expulsion 01-2013/2014 The Board adjourned to Closed Session at 5:04 p.m. They returned to Open Session at 5:14 p.m. Ms. Ruehlig moved, Mr. Asadoorian seconded, and the Board voted 3-0-2 to approve the recommendation of stipulated expulsion for Student 01/2013-2014.

Ayes: Gomes, Ruehlig, Asadoorian  
Noes: None  
Absent: Elster, Mirabella  
Abstain: None

Conference with Legal Council – Existing Litigation G.F. et al v. Contra Costa County The Board adjourned to Closed Session again at 5:14 p.m. The Board returned to Open Session at 5:28 p.m. Mr. Gomes reported there was no action taken in Closed Session.

**PUBLIC HEARINGS** None

**ADMINISTRATIVE ITEMS**

**SUPERINTENDENT’S REPORT** None. Dr. Ovick was not present.

**BUSINESS SERVICES**

**Consider approval of the 2013-14  
Second Period Interim Report of the  
Contra Costa County Office of  
Education**

Bill Clark, Associate Superintendent, Business Services, shared that the County Office of Education (COE) has a positive certification. The COE is maintaining the established six percent reserve and is operating with stable enrollment as projected. However, a decline is expected in 2014/15 due to the closure of ten special education classes. He pointed out that the COE has an unusually high deficit of \$4.3 million. Mr. Clark described the strategies to address the deficit such as renegotiating the special education costs, making them fully reimbursed by the districts. He said that the Supplemental Early Retirement Program (SERP) is part of the effort to address cost as well. Also, COE is working with districts to see how Regional Occupation Program (ROP) costs will be addressed in the future. He also shared that the elections cost has been increased to cover the expense of the June primary.

Mr. Asadoorian moved, Ms. Ruehlig seconded, and the Board voted 3-0-2 to approve the 2013-14 Second Interim Report as presented.

Ayes: Gomes, Ruehlig, Asadoorian  
Noes: None  
Absent: Elster, Mirabella  
Abstain: None

**Consider approval of amended  
Memorandum of Understanding  
between the Contra Costa County  
Board of Education and the Summit  
Public School: K2 Charter School**

Jane Shamieh, Controller, Business Operations, reported that the Summit petitioners have provided the information the Board had requested. She said staff recommends the Board sign the MOU which then gives the petitioners the opportunity to meet the conditions that were established when the petition was granted.

Kelly Garcia, Executive Director, Summit Public School: K2 Charter, explained that in terms of recruitment, they have done what is outlined in the Charter. Paul Minney, attorney representing Summit Public Schools, said the Charter is committed to achieving racial ethnic diversity throughout their student population and they are doing all that is legally admissible. In answer to a question from Mr. Asadoorian, Ms. Garcia said they don't yet have information on the socio-economic makeup of the applicants, because technically the students aren't enrolled yet. Ms. Ruehlig asked that in future reports, Ms. Garcia provide the diversity information as accepted by the Equal Employment Opportunity Commission (EEOC).

Mr. Asadoorian moved, Ms. Ruehlig seconded, and the Board voted 3-0-2 to approve the amended Memorandum of Understanding as presented.

Ayes: Gomes, Ruehlig, Asadoorian  
Noes: None  
Absent: Elster, Mirabella  
Abstain: None

**Staff Report**

Bill Clark, Associate Superintendent, Business Services, gave copies of the CCCOE 2012-13 Financial Annual Report to Board Members. He explained that the new report now also includes tracking data and information on the Charter Schools. Ms. Ruehlig said that the map on page 1 does not accurately reflect the trustee boundaries. Mr. Clark will confirm when the transition took place. Mr. Clark said that the countywide enrollment is consistent at 168,000 students.

**EDUCATIONAL SERVICES  
Presentation on Contra Costa  
County's Fourth Annual STEAM  
Colloquium and the Next Generation  
Science Standards**

Hilary Dito, Coordinator, Science, Technology, Engineering, Arts and Math (STEAM), highlighted Contra Costa County's Fourth Annual STEAM Colloquium. She gave Board members copies of the overview from the Colloquium and a pamphlet on STEAM outreach. She shared that the recent colloquium had 290 attendees which is their highest attendance. The event featured three speakers and a resource fair. Positive feedback was received through surveys of the attendees. Ms. Dito is working with Diablo Valley College, through a grant, to hold an event in May for 6 – 8 grade girls to engage them in STEAM.

**Staff Report**

Pamela Comfort, Associate Superintendent, Educational Services, reported that work sessions on the Local Control Accountability Plan (LCAP) are being provided for the districts in the county. She and Bill Clark have been the co-presenters. Attending superintendents have been bringing their CBOs and CFOs. She explained the goal is to help the districts think of this as an opportunity to engage their community in the process of identifying goals for the districts as well as the strategies for meeting those goals. Lindy Khan, Director of Innovation and Support, and Lynn Mackey, Director, Student Programs, have been providing LCAP information for the COE employees. Pam Tyson, Director, Educational Services, continues to receive requests to support districts in the implementation and training of Common Core Standards. The Educational Services Department is working closely with the Technology staff on the field test of the Smarter Balanced Assessment test.

**HUMAN RESOURCES**

**Staff Report**

Karen Sakata, Deputy Superintendent, reported that the Contra Costa County Teacher Recruitment Fair was held on March 1. Eleven school districts and four universities participated as well as the Clayton Valley Charter and the County Office of Education. The event was well attended and successful in terms of the quality of candidates. The COE was looking specifically for substitutes and was able to secure seven or eight. She shared that March 15 is the deadline to notify certificated staff of lay-offs. The lay-offs may be rescinded if the Supplemental Early Retirement Program (SERP) goes through. Ms. Ruehlig asked if the districts that are taking back their special education students will hire the teachers that are currently in those classrooms. Ms. Sakata responded that COE is currently in discussion with Antioch USD regarding an agreement on a program transfer. Antioch may offer COE teachers the opportunity to go with the classes they are taking back. If that doesn't happen and layoff notices are given to some of COE teachers, she anticipates districts like Antioch would hire the teachers because of a shortage of special education teachers in most districts. She said Antioch USD and the California Teachers Association are trying to work something out.

**COMMUNICATIONS**

**Staff Report**

Peggy Marshburn, Chief Communications Officer, reported that Mock Trials have concluded. The awards ceremony took place on February 27. Dr. Ovick and Judge Barry Goode helped present the awards to the students. California High School won first place and will go onto the State competition at the end of March. Miramonte High School took second place, so if wildcards teams are needed to fill out the competition, they would be considered. She invited the Board to look at the LCAP page on the COE website. There it lists trainings and includes handouts and resources that have been provided for the districts. Ms. Marshburn also shared that Distinguished School visits are currently taking place. So far, the ones that have been completed have been very successful. They are scheduled to conclude on April 15.

**TECHNOLOGY SYSTEMS**

**Staff Report**

Mac Carey, Chief Technology Officer, reported that he attended the LCAP workshop and commended Dr. Comfort for the wonderful job she is doing. He also attended the field test Smarter Balanced Assessment (SBAC) training, headed by Lindy Khan, Director of Innovation and Support.

**BOARD**

**Legislative Update**

None

**Consideration of Recommendation of Stipulated Expulsion Student 01-2013/2014**

This item was voted on after Closed Session.

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

Ms. Ruehlig moved, Mr. Asadoorian seconded, and the Board voted 3-0-2 to approve the acceptance of public gifts as follows:

Donation of \$2500 from an anonymous benefactor for Floyd I. Marchus School  
Donation of \$1000 from Mr. Andrew Dressel for Floyd I. Marchus School's Strawberry Corner  
Donation of \$100 from Mr. Hal and Mrs. Marie Townsend for Floyd I. Marchus School's Strawberry Corner  
Donation of \$50 from Mr. Jay Marchus for Floyd I. Marchus School  
Donation of \$50 from Mr. David and Diane Larson for Floyd I. Marchus School  
Donation of Employee Recognition Award (estimated value \$57.11) from Mrs. Gerri Olk for Bristow Middle School in Brentwood

Ayes: Gomes, Ruehlig, Asadoorian  
Noes: None  
Absent: Elster, Mirabella  
Abstain: None

Mr. Asadoorian moved, Mr. Ruehlig seconded, and the Board voted 3-0-2 to approve the Consent Agenda, thereby approving the following.

Ayes: Gomes, Ruehlig, Asadoorian  
Noes: None  
Absent: Elster, Mirabella  
Abstain: None

Minutes of February 19 and February 26, 2014  
Granting of high school diplomas to students MM 1-03/05/2014 and CCAS 1-03/05/2014  
Excuse the absences of Ms. Elster from the meetings on February 19 and February 26, 2014

Ms. Ruehlig asked for clarification regarding how many absences, due to illness, a Board member is allowed and still receive their stipend. Mr. Clark said the Board can excuse the absences for illness and other reasons and the Board member will still be compensated. He does not recall a limitation but will check on it and report back.

**CORRESPONDENCE/EVENTS  
CALENDAR**

Correspondence: None

Calendar of Events:

**March 20, CCCSBA**, Legislators Dialogue Roundtable, 7:00 p.m., Serendipity/Mt. Diablo High

**March 25** – Qtly Awards Ceremony, WCDF, 11:00 a.m. – 11:45 p.m.; **March 27** – Qtly Awards Ceremony, MCDF 10:00 a.m. – 10:45 a.m.; **June 25**, Qtly Awards Ceremony, WCDF 11:00 a.m. – 11:45 a.m.; **June 26**, Qtly Awards Ceremony, MCDF 10:00 a.m. – 10:45 a.m.

**BOARD REPORTS OF ACTIVITIES**

Mr. Asadoorian shared that Dozier Libby has submitted a petition to become a conversion charter.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:48 p.m.

Joseph A. Ovick, Ed.D., Ex Officio Secretary  
County Board of Education

Copies of all resolutions adopted by the Board are on file in the Office of the Superintendent, Ex Officio Secretary of the Board of Education.

These unadopted minutes are summaries and excerpts from the regular meeting of March 5, 2014, and are subject to amendments and/or correction prior to the approval of the County Board of Education.

For further information, contact Loreen Joseph, 925/942-3380, [ljoseph@cccoe.k12.ca.us](mailto:ljoseph@cccoe.k12.ca.us).