

**Contra Costa County Board of Education
Policy Committee Meeting
MINUTES
March 13, 2023**

MEMBERS

Mike Maxwell, Area 4 Trustee- Committee Chair
Anamarie Avila Farias, Area 3 Trustee- Committee Co-Chair

STAFF PRESENT

Lynn Mackey, Superintendent
Natalia Ciccone, Executive Assistant to the Superintendent and Board

1. CALL TO ORDER

1.1 The Committee Chairperson will Call the Meeting to Order

Mike Maxwell called the meeting to order at 10:04 a.m.

1.2 Roll Call

All Committee members present.

1.3 Approval of Agenda

Agenda approved as presented.

2. GENERAL INFORMATION

2.1 General Information

3. PUBLIC COMMENT

3.1 Public Comment

None.

4. POLICY COMMITTEE

4.1 Approval of Minutes- January 13, 2023

Committee approved minutes as presented.

4.2 Committee Organization

The Policy Committee agreed to reappoint Trustee Maxwell as chair. As its objective, the committee will continue focusing on updating policies as CSBA publishes quarterly updates through its Gamut platform, as well as shift to work on updating CCCOE policies in the 6000s. The committee also began working on the scope, duties and procedures of the work the policy committee is charged with.

4.3 BP 6178 – Career Technical Education

Superintendent Mackey advised the committee that this policy should be a Superintendent’s Policy of County Office Regulation because CCCOE CTE is a consortium which the Board does not have any oversight. The policy will be reviewed by staff again and presented at the next policy committee meeting.

4.4 BB 9220 – Governing Boards Elections

The committee revisited Board Policy 9220 Governing Boards Elections after concerns were raised at the Board meeting regarding a provision that is unique to CCCOE regarding cost of the candidate statement. Trustee Maxwell added historical knowledge that a previous superintendent included that the CCCOE would cover any costs over \$150 to attract the best candidates for Board members. More information is needed to finalize the policy before presenting to the full Board.

4.5 BB 9150 – Student Board Members

Board Bylaw 9150 Student Board Members was approved at the February 22, 2023, Board meeting. The committee discussed process for implementation for selecting a Student Board members, including timelines and recruitment of students to apply.

4.6 BP/AR 0420 – School Plans/Site Councils

Superintendent Mackey introduced Board Policy and Administrative Regulation 0420 School Plans/Site Councils which was recommended by a Board member to review. These policies would be new for CCCOE. Practice has been in place because it is mandated in Ed Code.

Committee approved to present the proposed policies with minor edits to the full Board at the next Board meeting.

4.7 SP/AR 0450 – Comprehensive Safety Plans

Superintendent Mackey introduced Superintendent Policy and Administrative Regulation 5146 Comprehensive Safety Plans. These are new policies to CCCOE and were recommended by a Board member to review. These policies are being presented as a SP and AR because the Board does not approve Comprehensive Safety Plans.

Committee approved to present the proposed policies to the full Board at the next Board meeting.

4.8 Future Agenda Items

Finish the 5000s

Scope of work for the Policy Committee

Policy Index

BB 9220

Timeline and communications recommendations for BB9150

CSBA Quarterly update

Begin 6000s updates

5. ADJOURNMENT

5.1 Adjournment

Committee Chair Mike Maxwell adjourned the meeting at 10:44 a.m.