

Contra Costa County Board of Education
Policy Committee Meeting
Minutes
April 27, 2022

MEMBERS

Mike Maxwell, Area 4 Trustee- Committee Chair
Anamarie Avia Farias, Area 3 Trustee- Committee Co-Chair

STAFF PRESENT

Lynn Mackey, Superintendent
Michelle Kiernan, Executive Assistant to the Superintendent and Board

1. CALL TO ORDER

1.1 The Committee Chairperson will Call the Meeting to Order

Mike Maxwell called the meeting to order at 3:30 pm

1.2 Roll Call

All Committee members present.

1.3 Approval of Agenda

Agenda approved as presented

2. GENERAL INFORMATION

2.1 General Information

3. PUBLIC COMMENT

3.1 Public Comment

None

4. POLICY COMMITTEE

4.1 Approval of Minutes - March 2, 2022

Approved as presented.

4.2 Gamut Guidesheet- March 2022

Superintendent Lynn Mackey reviewed the Gamut Guidesheet of updated policies.

4.3 5000s- Students

Superintendent Mackey introduced proposed changes to the following Board Policies.

SP 5113- Absences and Excuses

Committee had a question about number 4. "Such absence shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state."

Superintendent Mackey will report back.

For the Committee's information, this policy will move to an information item at the next Board Meeting

BP 5113a- Absences and Excuses

This policy will move to first reading at the next Board Meeting

SP 5145.3 Nondiscrimination Harassment

For the Committee's information, this policy will move to an information item at the next Board Meeting

BP 5145.3 Nondiscrimination Harassment

This policy will move to first reading at the next Board Meeting

4.4 9000s- Bylaws of the Board

Superintendent Mackey introduced proposed changes to Board Policies.

BB 9124 - Attorney

The committee wants to be sure that the Board does not relinquish its hiring ability in the policy.

Trustee Farias shared documents regarding

Retaining Outside Counsel for a County Board of Education

Duties and Responsibilities of County Boards of Education and County Superintendents

The Superintendent and Committee will review these documents and bring the topic back to the next meeting.

4.5 BB 9123, BB 9322- DISCUSSION

Superintendent Mackey reported that on BB 9322, there was an addition of “As County Board secretary, it is the responsibility of the County Superintendent or designee to mail a copy of the agenda or the documents constituting the agenda packet to any person who requests the items and, **if the person requests delivery by email, to email the materials or a web site link** to the materials to that person.”

BB 9322 will be brought to the Board meeting for the first reading.

Board President would like to add the verbiage, under Agenda Preparation after County Board “... and the Vice President whenever possible.”

Committee would like to know if this is a training issue or a desire to work together to set the agenda.

Superintendent Mackey and the Committee reviewed the process of submitting agenda items to the Board agenda, including the “Future Agenda Items” on each Board Meeting agenda. The President can always reach out to the VP to discuss after or prior to agenda-setting.

BB 9123, Draft, change #2. To “ as approved.” will be brought to the Board meeting for the first reading.

This language will be added to BB 9121, as well as deleting the sentence under # 11. And taking out “He/she” references.

All policies will be using gender-neutral pronouns.

4.6 Future Agenda Items

Attorney Policy

Gamut Update

ROP Policy updates

Head Lice Policy

Outdated policies

5. ADJOURNMENT

5.1 Adjournment

Committee Chair, Mike Maxwell adjourned the meeting at 4:21 pm.