

**Contra Costa County Board of Education
Policy Committee Meeting
DRAFT MINUTES
May 8, 2023**

MEMBERS

Mike Maxwell, Area 4 Trustee- Committee Chair
Anamarie Avila Farias, Area 3 Trustee- Committee Co-Chair

STAFF PRESENT

Lynn Mackey, Superintendent
Marcus Walton, Director, Communications and Special Projects
Natalia Ciccone, Executive Assistant to the Superintendent and Board

1. CALL TO ORDER

1.1 The Committee Chairperson will Call the Meeting to Order

Mike Maxwell called the meeting to order at 2:02 p.m.

1.2 Roll Call

All Committee members present.

1.3 Approval of Agenda

Agenda approved as presented.

2. GENERAL INFORMATION

2.1 General Information

3. PUBLIC COMMENT

3.1 Public Comment

None.

4. POLICY COMMITTEE

4.1 Approval of Minutes- January 13, 2023

Committee approved minutes as presented.

4.2 Gamut Guidesheet – March 2023

CSBA published a quarterly Gamut Update Guidesheet, the most recent was published in March 2023. The guidesheet includes updates to various policies which reflects new law. It has been the practice to prioritize updating CCCOE policies that are included in the quarterly guidesheet.

4.3 Policy Committee Objectives

The Committee continued discussion from the on its objectives and procedures from the March 13, 2023 meeting. The Committee agreed there needed to be more clarity on the process for policy development.

4.4 BB 9150 – Student Board Members

The Policy Committee finalized procedures and implementation for selecting a Student Board member. Marcus Walton, Director, Communications and Special Projects, presented drafts of the application, rubric, timeline and promotional flyers. The Board approved adding a Student Board member during the February 22 Board meeting, approving Board Bylaw 9150. The committee made adjustments to the eligibility requirements. Additionally, the committee agreed to present to the Board a change to the BB 9150 from six months to 1 year.

4.5 BP 0420.41 – Oversight of County Charter Schools

Superintendent Mackey introduced changes to BP 0420.41 that were recommended by the Charter Committee. The committee approved to present amended policy changes to the full Board at the next Board meeting, as well as the exhibit. The Board requested that the policy committee review the changes and make adjustments for clarity before presenting to the full Board for approval.

The Committee approved to present the proposed changes to BP 0420.41 to the full Board with updated language at the next Board meeting.

4.6 BP 5131 – Conduct

Superintendent Mackey introduced BP 5131 changes to BP 5131 Conduct which would complete the updates for the CCCOE's 5000s policies. The proposed changes updates the policy from 2011 and aligns with current law, current practice and CSBA recommendations.

Committee approved to present the proposed policies with edits to the full Board at the next Board meeting.

4.7 AR/SP 5114.1 – Suspension

Superintendent Mackey introduced AR and SP 5146 Suspension and Expulsion/Due Process. The policy changes reflects the role of the county office of education and the county board of education, and also updated language specifying ethnic groups.

The Committee approved to present the proposed policies to the full Board at the next Board meeting.

4.8 BP 0420.4 – Authorization of County Charter Schools

Superintendent Mackey introduced updates to BP 0420.4 Authorization of County Charter Schools which were included in the March 2023 Gamut update released by CSBA. The included changes proposed by CSBA were minimal and reflected changes in the law.

The Committee approved to present the proposed policy changes to the full Board at the next Board meeting.

4.9 SP 5113 – Absences and Excuses

Superintendent Mackey introduced updates to SP 5113 Absences and Excuses which were proposed by CSBA. The updates were included in the most recent in the March 2023 Gamut updates.

The Committee approved to present the proposed policy changes to the full Board at the next Board meeting.

4.10 SP/BP 6173 – Education for Homeless Children

Superintendent Mackey introduced changes to SP and BP 6173 Education for Homeless Children which were included in the March 2023 Gamut updates. The majority of the changes are related to language changes and to make it more current based on current law. The policy changes were reviewed by CCCOE's director of youth services to ensure changes are appropriate.

The Committee approved to present the proposed policy changes to the full Board at the next Board meeting.

4.11 BB 9270 – Conflict of Interest

Superintendent Mackey introduced changes to BB 9270 Conflict of Interest which was included in the March 2023 Gamut updates. Changes reflect new laws that were enacted in January 2023. The changes proposed are directly from CSBA.

The Committee approved to present the proposed policy changes to the full board at the next Board meeting.

4.12 BB 9320 – Meetings and Notices

Superintendent Mackey introduced changes to BB 0320 Meetings and Notices which were included in the March 2023 Gamut updates. The changes reflect the new laws regarding teleconferencing of Board meetings that took effect on January 2023.

The Committee approved to present the proposed policy changes to the full Board at the next Board meeting.

4.13 Future Agenda Items

Proposed updates to 6000s policies

Remaining policy updates from the March 2023 Gamut update

Timeline of policy updates+

5. ADJOURNMENT

5.1 Adjournment

Committee Chair Mike Maxwell adjourned the meeting at 2:48 p.m.