

Contra Costa County Board of Education
MINUTES
BOARD OF EDUCATION MEETING
May 25, 2022

MEMBERS

Consuelo Lara, Area 1 Trustee
Sarah Butler, Area 2 Trustee
Anamarie Avila Farias, Area 3 Trustee
Mike Maxwell, Area 4 Trustee
Annette Lewis, Area 5 Trustee

STAFF PRESENT

Lynn Mackey, Superintendent
Denise Porterfield, Deputy Superintendent, Business Services
Norma Gonzales, Assistant Superintendent, Human Resources
Nick Berger, Senior Director, Student Programs
Marsha Tokuyoshi, Senior Director, Educational Services
Hanna Ma, Director, District and School Support
Rebecca Vichiquis, Director, Student Programs, Court & Community Schools
Natalia Ciccone, Exec. Asst. To the Superintendent and Board
Neil McChesney, Coordinator, Charter School Oversight
Cynthia Schwerin, Deputy County Counsel

1. CALL TO ORDER

Board President, Sarah Butler called the Board meeting to order at 5:03 p.m.

2. GENERAL INFORMATION

2.1 General Information

3. OPENING PROCEDURES

3.1 Roll Call

All Board Members were present

3.2 Pledge of Allegiance

Trustee Maxwell led the Board in a Pledge of Allegiance
President Butler led a moment of silence to honor the 19 elementary school students and two teachers who lost their lives in a school shooting at Robb Elementary School in Uvalde, Texas, on May 24, 2022.

3.3 Agenda Review and Adoption

Action: Adopt the agenda as presented.
Motion by Annette Lewis, second by Mike Maxwell
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler
No: None
Absent: None
Final Resolution: Motion Passes

3.4 Board Meeting Minutes – May 11, 2022- ACTION

Action: Adopt the minutes as amended with two revisions.
Motion by Annette Lewis, second by Mike Maxwell
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler
No: None

Absent: None

Final Resolution: Motion Passes

4. CLOSED SESSION

4.1 NONE

5. RECOGNITIONS

5.1 Resolution #39-21/22 AB 1652 School District Governing Boards

Resolution sent to limited state representatives because the bill has already passed in the State Assembly.

Action: Adopt the resolution as presented.

Motion by Annette Lewis, second by Mike Maxwell

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

5.2 Resolution #40-21/22 AB SB 1080 College Career Fairs

Resolution is also being sent to Contra Costa County district governing board to encourage collaborative support of the measure. Resolution supports CTE programs.

Action: Adopt the resolution as presented.

Motion by Consuelo Lara, second by Annette Lewis

Yes: Mike Maxwell, Annette Lewis, Consuelo Lara, Sarah Butler

No: None

Absent: Anamarie Farias

Final Resolution: Motion Passes

6. CONSENT AGENDA

6.1 Consent Agenda

6.2 Temporary County Certificates (TCCs) – April 2022 (GONZALES) - ACTION

Action: Approve the consent agenda as presented.

Motion by Annette Lewis, second by Mike Maxwell

Yes: Mike Maxwell, Annette Lewis, Consuelo Lara, Sarah Butler

No: None

Absent: Anamarie Farias

Final Resolution: Motion Passes

7. PUBLIC COMMENT

7.1 Public Comment

Becky Arnott- Teacher

8. PUBLIC HEARINGS

8.1 Public Hearing on Proposed Local Control Accountability Plan (LCAP) for the Golden Gate Community Charter School for the 2022-23 Fiscal Year (BERGER)

Rebecca Vichiquis, Director, Student Programs, Court & Community Schools, presented and reviewed the LCAP for the Golden Gate Community Charter School.

8.2 Public Hearing on Proposed Local Control Accountability Plan (LCAP) for the Contra Costa Court School for the 2022-23 Fiscal Year (BERGER)

Rebecca Vichiquis, Director, Student Programs, Court & Community Schools, presented and reviewed the LCAP for the Contra Costa court schools.

8.3 Public Hearing and Presentation of the Contra Costa County Office of Education Budget for Fiscal Year 2022-23 (PORTERFIELD) - INFORMATION

Denise Porterfield, Deputy Superintendent, Business Services, presented and reviewed the CCCOE Budget for the upcoming fiscal year.

9. BUSINESS/ACTION ITEMS

9.1 COE Summary of Support (TOKUYOSHI) – INFORMATION

The overarching goal of California's system of support is a crucial component of the state's accountability and continuous improvement system whose guiding principles include equity and local control. The system of support is to help LEAs and their schools meet the needs of each student they serve with a focus on building local capacity to sustain improvement and to effectively address disparities in opportunities and outcomes. Hanna Ma, Director of District and School Support, presented a summary of the educational services support to Contra Costa LEAs in meeting the LCFF state priorities and summarized the Differentiated Assistance support provided to qualifying LEAs this past year.

Most of the school districts eligible for the Differentiated Assistance support are unified school districts because many of the elements for the metrics can be found at the high school level (ie., graduation rates, CTE, etc.). There are six elements included in the requirement for Differentiated Assistance, including student assessment and how the expanded learning opportunities grant is planned and implemented by the districts. Full list of requirements were presented during the Q&A with Boards members and are included in the presentation. The presentation also shows how the County Office of Education supports local school districts.

9.2 Charter School Update (MCCHESNEY) – INFORMATION

Neil McChesney, Coordinator of Charter School Oversight, presented an update on the County Board authorized charter schools. Topics covered were the Clayton Valley Charter High School Governing Board update and review of annual oversight visits.

Two new board members were appointed at the CVCHS May 11 Board meeting through a special appointment process, pursuant to the CVCHS Board bylaws. Clayton Valley Charter School now has a full governing board again. New Board members – Dave Cooney and Stephanie Cademartori – commence in their terms on June 8. They fill the two “community representative” seats on their governing board which were left vacant mid-term.

Annual Oversight Visits are part of the oversight cycle that is noted specifically in the Education Code as a requirement. AOV looks at monitoring compliance and assessing performance and progress of the charters a COE authorizes. While Education Code and related statute and law generally sites oversight visits, the process is primarily guided by the documents this Board has adopted specifically the standardized MOU templates and the addendum entitled “Schedule A.” After the conclusion of the AOV process, McChesney will be presenting the AOC summary report and also include the annual compliance summary at the August 10 Board meeting.

The Charter Committee is meeting on June 2 and he will also want to talk about the Annual Oversight Process. McChesney will be happy to answer additional questions at the committee meeting. Butler inquired about a previous presentation of the Government Management Oversight System and McChesney confirmed it is being used as a tool to help facilitate the document submission review associated with the Annual Oversight Visit but have also been using the system for the better part of the year to collect all of the regular compliance documentation. The report of the annual compliance summary will include the information referenced by Butler.

9.3 Certification of Supervisors of Attendance (BERGER) – ACTION

Education Code 48245 states, “In any district or districts with an average daily attendance of 1,000 or more school children, according to the annual school report of the last preceding school year, no district supervisor of attendance shall be appointed, unless he has been lawfully certificated for the work by the county board of education.”

CCCOE sponsored one Supervisor of Attendance training on October 7, 2021 to address educational equity. The sessions were conducted by David Fendel, Coordinator, Social Emotional Learning Support, and Rebecca Vichiquis, Court and Community Schools Director.

A list of school district Supervisors of Attendance who have completed the training were presented to the County Board for approval. With completion of the training, they are experts in the SARB process. There is an emphasis in the training this year on how to provide interventions when you have chronic absenteeism, the different support systems that we should be looking at when we have a student that is chronically absent, and an emphasis on how to communicate with them, how to respectfully reach out and support them with the idea of getting the student back in school. This supports one of State Superintendent Tony Thurmond's initiatives to reduce chronic absenteeism.

Trustee Lewis asked how many districts do not have access to this training and will this training be offered in the future? Berger said the training is offered every year. This year's training took a new approach where the training could be recorded and distributed, and districts had to sign an affidavit that the training was completed. It is a two-year certification. Districts not listed likely went through the training last year.

Trustee Butler asked if our schools must go through the training. Berger confirmed that our Student Programs do not have to go through the training. Douglas Corbin is the representative for our schools and CCCOE is one of the districts in the county. But Rebecca Vichiquis, Director, Student Programs, Court and Community Schools, and Berger administer the training and our schools do not need additional supervisors that are certified in the training. When one of our students in the special education schools is having a problem, CCCOE works with their school district because their school district collects the ADA. We partner with the district on these cases.

Berger commented that this training is one part of trying to combat chronic absenteeism. There is an emphasis that there is much more training about how to respectfully communicate with families, how to approach attendance with interventions rather than punishment.

Action: Approve the district supervisors list as presented.

Motion by Annette Lewis, second by Mike Maxwell

Yes: Mike Maxwell, Annette Lewis, Consuelo Lara, Sarah Butler

No: None

Absent: Anamarie Farias

Final Resolution: Motion Passes

9.4 Curriculum Committee (LARA) – DISCUSSION

Trustee Lara would like to discuss the need for a curriculum committee. Lara stated she met with teachers at our county schools and they feel one of the issues that has come up for them was school safety, but also issues about curriculum development. Her feeling is the thread through her conversations is that they were not being heard when they would share their perspective. Lara is aware there is a curriculum council and staff curriculum committee. This would be a Board committee that would meet with teachers. There are several issues that can be explored when it comes to curriculum. Lara is doing more research, talking to with teachers, and looking up other counties, committees and staff. She would like for this committee to begin in the fall. Lara will report her research of other Boards to the CCCOE Board.

Superintendent Mackey explained there is a curriculum council in our office that supports the districts by C&I leaders. This is separate from our Alternative Curriculum Team (ACT), which is encompasses our Student Programs, that is comprised of teachers and staff. Berger plans to bring an ACT presentation to the Board at a later that summarizes the work that has been done by the ACT.

Berger gave a brief overview of the ACT work that has been done over the last two years. It has met virtually regularly, about eight times, to work through instructional materials review. When they started the work, he brought together the same committee that presented to the Board STEM Scopes and the science instructional materials adoption process. The big goal now is finding the right instructional materials for history and social science teaching.

Supported by the CCCOE curriculum team, they first began defining terminology and process so there was a common language on the committee. They asked questions about who are our students, and who are staff and teachers, and what are the needs of the students. Invited the committee by UC Berkeley, who is working on a history social science project, to participate in a series of workshops to help understand the difference between textbooks, instructional materials and digging into the different ways to learn. More details coming in a future meeting planned.

UC Berkeley is working with Mt. McKinley and Golden Gate to develop lessons and address history and social science in a way that connects students by using current literature and engaging materials. The committee came to the conclusion that, with a unique student population we have, we need different ways to deliver instruction to the student with different needs. Nine teachers and seven administrators were a part of vetting the process.

Trustee Maxwell asked what the workflow content will look like of the curriculum committee that Trustee Lara is proposing. Lara wants to be more informed about the process of adopting, selecting and reviewing the curriculum since the work of the board is to adopt and approve content. She also wants more teacher involvement in the process.

Superintendent Mackey mentioned when staff presented the ELA to the Board, teachers were involved in the presentation which included review of the process and adoption cycle.

9.5 Policy Standing Committee: Second Reading & Review (POLICY COMMITTEE) – ACTION

Second Reading and Review of Board Policies:

Note: the attached policies are final copies. To see the redline or previous version of the policy, please see the documents on the Policy Committee Meeting on BoardDocs, April 27, 2022.

5000s- Student Policies

The following Board Policies have been approved by the Policy Standing Committee and have been updated to reflect newly proposed procedures and guidelines as outlined by CSBA Sample Policy.

- BP 5113a Absences and Excuses
- BP 5145.3 Nondiscrimination Harassment

9000s- Bylaws of the Board

The following Board Policies have been approved by the Policy Standing Committee and have been updated to reflect newly proposed procedures and guidelines as outlined by CSBA Sample Policy.

- BB 9121- President and Other Officers

Board members asked questions regarding the Superintendent's Policies.

The Board policies will be brought back to the next meeting for Second Reading.

Action: Adopt policies as presented.

Motion by Annette Lewis, second by Mike Maxwell

Yes: Mike Maxwell, Annette Lewis, Consuelo Lara, Sarah Butler

No: None

Absent: Anamarie Farias

Final Resolution: Motion Passes

9.6 Consideration of CSBA Legal Services (BUTLER) – ACTION, INFORMATION

Discussion for the consideration of the new CSBA Legal Services subscription-based program that provides CSBA members with cost-effective legal advice and legal services. Introductory offer is through June 30th. Information can be found on the CSBA's website: <http://link.csba.org/m/1/85483239/02-b22109-684097d510574519a1d16206758631ff/5/13/2e836473-268c-4877-95e6-378459b48a9e>

Services for subscribers include access to CSBA attorneys for consultation who can provide low-cost legal services on all matters related to public education and unlimited access to online Resource Library (CBAs, MOUs, and salary schedules). This service is not intended to replace county legal counsel. The law library is mostly district-specific but could help our HR department and to support school districts looking for assistance. Introductory price is \$125 for three months. Cost for a full year's subscription is \$600. This is a follow up discussion from the May 11 Board meeting.

Action: Approve to sign a contract for CSBA legal services subscription

Motion by Sarah Butler, second by Consuelo Lara

Yes: Annette Lewis, Consuelo Lara, Sarah Butler

No: No

Absent: Anamarie Farias

Final Resolution: Motion Passes

9.7 Continued Work on Board Goals – DISCUSSION

The Board will discuss the next goals identified at the April 11, 2022 Board Goals Workshop. Doodle poll for four possible July dates will be sent to Board members to schedule second workshop with Sally Frazier and finalize Board goals.

10. SUPERINTENDENT'S UPDATE

10.1 Superintendent's Update

Superintendent Mackey participated in the following meetings:

- Visited Lincoln Elementary and Kensington Schools (WCCUSD) with Superintendent Dr. Chris Hurst
- Visited Rheem Elementary School (Moraga School District) for the last Teacher of the Year finalist announcement.
- Attended Asian Pacific American Heritage Month Brown Bag Seminar with Dr. G.T. Reyes, Associate Professor in the Educational Leadership for Social Justice Ed.D. program at Cal State East Bay
- Presented at JCCSACC Conference
- Attended Richmond Promise (Justice-Impacted Youth) meeting to start a partnership with CCCOE to support our students in Juvenile Hall and our county jails
- Attended CDPH Health Officers/County Superintendents update meeting
- Attended Mauzy School Promotion Ceremony
- CDE did an on-site review at Marchus School and reviewed IEPs, behavior plans, and policies and we were 100%
- Attended CCCOE End-of-Year Celebration and recognized Classified Employees of the Year and retirees, as well as other special awards

11. CABINET MEMBER UPDATES

11.1 Cabinet Member Updates

Norma Gonzales – Heavily involved with the superintendent search at Byron Union School District. The District identified their new superintendent after interviews last Friday and Saturday. The District identified a new superintendent and is now working on contract negotiations. More information will be available after that is completed.

Busy week with negotiations with labor partners. Certificated negotiations update was sent and details are listed in the communication sent earlier today. Local 1 reached a tentative agreement on all the sunshined articles, including salary and benefits. Gonzales thanked Local 1's and the Agency's bargaining teams for the work and preparation during and before the negotiations.

New leadership hires: Mr. David Hauptert, District and School Support Administrator. He is part of Educational Services division and due to special funding, he is supporting and based at Mt. Diablo Unified School District. Dr. Karina Loza, new manager of early care and education, also in Educational Services, starts next week.

12. BOARD UPDATES

12.1 Board Standing Committee Reports

Charter Committee- meeting on June 2, 2022. Will finalize application for the board selection process

Policy Committee- recently had a meeting and presented tonight. Scheduling a meeting for June.

Budget Committee- nothing to report

Legislative Committee- met on May 13 and presented resolutions tonight. Continuing to work on various bills and legislations. Next meeting is May 31

12.2 Board Member Updates

Trustee Annette Lewis:

Working with group of other board members in East County to start a working group to discuss the issue of bullying in schools – May 13

Attended CCCOE End-of-Year picnic – May 18

Contra Costa County School Boards Association Meeting for a presentation on the state budget – May 19

Delegate assembly for CSBA. There are changes to bylaws and share written report as regional representative.

California County Boards of Education meeting, bylaws have changed and discussion about annual conference in September. A “Save the Date” will be sent out and a written report of the meeting will be distributed to members in the region.

Attended webinar on the May Revise – May 24

Attended Mauzy School graduation – May 25

Trustee Mike Maxwell:

Participating in the usual graduation and baccalaureate ceremonies in his part of the county

Involved with working with Richmond police department and rescheduling an active shooting drill that was scheduled for May 26 in response to concerns from local parents and families. Worked with different parties to reschedule or cancel in light of the school shooting on May 24 in Uvalde, Texas.

Trustee Consuelo Lara:

Attended Legislative committee – May 13

Attended Mauzy graduation – May 25

Had final meeting with girls group at Richmond High School that she mentors

Trustee Sarah Butler:

Attended CCCOE End-of-Year picnic – May 18

Contra Costa County School Boards Association meeting about the May revise. CCSBA announced election of new officers (President, De’Shawn Woolridge, Pittsburg Unified School District; 1st Vice President, Pauline Allred, Liberty Union High School District; 2nd Vice President, Thuy Daojensen, Brentwood Union School District; 3rd Vice President, Linda Mayo, Mt. Diablo Unified School District; Secretary, Meredith Meade, Lafayette Elementary School District; Treasurer, Marina Ramos, John Swett Unified School District) – May 19

Attended Capital Advisors presentation – May 24

Attended Kennedy King dinner to recognize community college scholars that earned a scholarship to attend a four-year college – May 24

12.3 Future Agenda Items

Continue with Board goals

Update on CSBA policies on Gamut (Butler)

Discussion about establishing a curriculum committee (Lara)

13. EVENTS CALENDAR

13.1 Calendar of Events 2022

13.2 Board Meeting Dates 2022

Next meeting is scheduled for June 15.

14. ADJOURNMENT

14.1 The President will adjourn the Board meeting

President Butler adjourned the meeting at 9:05 pm.