

**Contra Costa County Board of Education
Policy Committee Meeting
MINUTES
July 10, 2023**

MEMBERS

Mike Maxwell, Area 4 Trustee- Committee Chair
Anamarie Avila Farias, Area 3 Trustee- Committee Co-Chair

STAFF PRESENT

Lynn Mackey, Superintendent
Marcus Walton, Director, Communications and Special Projects
Natalia Ciccone, Executive Assistant to the Superintendent and Board

1. CALL TO ORDER

1.1 The Committee Chairperson will Call the Meeting to Order

Mike Maxwell called the meeting to order at 1:07 p.m.

1.2 Roll Call

All Committee members present.

1.3 Approval of Agenda

Agenda approved as presented.

2. GENERAL INFORMATION

2.1 General Information

3. PUBLIC COMMENT

3.1 Public Comment

None.

4. POLICY COMMITTEE

4.1 Approval of Minutes- May 8, 2023

Committee approved the May 8, 2023, minutes as presented.

4.2 Gamut Guidesheet – June 2023

CSBA released the latest quarterly Gamut Guidesheet for June 2023.

4.3 BP 0420.41 – Oversight of County Charter Schools

Superintendent Mackey introduced Board Policy 0420.41 Oversight of County Charter Schools and recommended to the committee to refer the policy to the Charter Committee for feedback. BP 0420.41 was included in CSBA's June policy updates.

4.4 BB 9322 – Agenda/Meeting Materials

Superintendent Mackey presented updates to Board Bylaw 9322 Agenda/Meeting Materials. The updates presented were suggested by CSBA and included in the June Gamut Guidesheet. The committee approved to present the proposed changes to BB 9322 to the full Board at the next Board meeting.

4.5 BB 9220 – Governing Boards Elections

The committee continued its work to update Board Bylaw 9220 Governing Boards Elections. Staff presented additional information from the County Elections Office in regards to the candidate statement fee. The committee agreed to increase the fee to \$250 and approved to present the changes to the full Board at the next Board meeting.

4.6 SP/AR 4030 – Nondiscrimination in Employment

Superintendent Mackey introduced changes to Superintendent Policy and Administrative Regulation 4030 Nondiscrimination in Employment. CSBA recently updated its Sample Policy but was not included in the recent Gamut

Guidesheet. Superintendent Mackey proposed eliminating the current SP and adopt the CSBA's Sample Policy with minor updates. The policies correspond with current law. The committee approved to present the new policies and eliminated outdated policy to the full Board at the next Board meeting.

4.7 SP 5144 – Discipline

Superintendent Mackey introduced proposed changes to SP 5114 Discipline. CSBA added language about notification suspensions and expulsions of foster youth or youth experiencing homelessness to all the people involved in the case. The committee approved to present the proposed updates to the full Board at the next Board meeting.

4.8 AR/BP 5145.2 – Freedom of Speech/Expression

Superintendent Mackey introduced new Administrative Regulation and Board Policy 5145.2 Freedom of Speech/Expression. The new policies will replace Board Policy and Administrative Regulation 6145.3 Publications. The committee approved to present the proposed policies to the full Board at the next Board meeting.

4.9 AR 5131.41 – Use of Seclusion and Restraint

Superintendent Mackey introduced new Administrative Regulation 5131.41 Use of Seclusion and Restraint. The policy would be new to CCCOE and was recently updated by CSBA. The policy states that students should not be restrained or held in seclusion except in specific circumstances and ways. The committee approved to present the policy to the full Board at the next Board meeting.

4.10 AR/BP 6115 – Ceremonies and Observances

Superintendent Mackey introduced changes to Administrative Regulation and Board Policy 6115 Ceremonies and Observances. Superintendent Mackey recommended adopting the CSBA's sample policy, replacing the CCCOE's current policy which was last updated in 2004. The policy reflects new law and practices. The committee approved to present the policies to the full Board at the next Board meeting.

4.11 BP 6117 – Summer Learning Programs

Superintendent Mackey introduced new Board Policy 6117 Summer Learning Programs. Some CCCOE programs offer summer learning opportunities and a policy is being recommended to reflect that. The committee approved to present the policy to the full Board at the next Board meeting.

4.12 AR/BP 6161.1 – Selection and Evaluation of Instructional Materials

Superintendent Mackey introduced Administrative Regulation and Board Policy 6161.1 Selection and Evaluation of Instructional Materials. She recommended adopting the CSBA Sample policy to replace current CCCOE policies that was last updated in 1983. The policy calls for teacher, community and parent involvement in the selectin of instructional materials. The committee approved to present the policies to the full Board at the next Board meeting.

4.13 AR/BP 7150 – Site Selection and Development

Superintendent Mackey introduced Administrative Regulation and Board Policy 7150 Site Selection and Development. The policies are mandated policies that requires districts to receive approval from the California Department of Education that site selection by a district complies with regulations. The committee approved to present the policies to the full Board at the next Board meeting.

4.14 Policies for Elimination

Superintendent Mackey introduced 13 policies for elimination that are outdated and do not apply anymore or have been replaced by more current policies that comply with current law and Ed Code. The policies recommended for elimination were: AR 6161.2 - Guidelines Pertaining to Overdue, Damaged or List Materials; AR 6161.4 - Services to School Districts; BP 6145.1 - Interscholastic Competition; BP 6145.6 - Travel and Exchange Programs; BP 6160 - Curriculum and Instructional Services; BP 6161 - Equipment, Books and Materials; AR/BP 6145.3 – Publications; AR/BP 6145.8 - Social Events/Meetings; AR 7150 - Prohibition of Alcohol; AR 7250 - Access to County Special Centers; and AR 7430 - Limitation on Use of Facilities

4.15 CCCOE Policy Update Timeline

Superintendent Mackey reminded the committee of the timeline presented at the organizational meeting and reported on the progress of updating the 6000s policies with a list of the policies approved by the Board so far this year.

4.16 Future Agenda Items

Conitnue updating the 6000s policies

Any policies referred to the committee by the full Board

5. ADJOURNMENT

5.1 Adjournment

Committee Chair Mike Maxwell adjourned the meeting at 1:33 p.m.