

**Contra Costa County Board of Education**  
Policy Committee Meeting  
**MINUTES**  
August 3, 2022

**MEMBERS**

Mike Maxwell, Area 4 Trustee- Committee Chair  
Anamarie Avila Farias, Area 3 Trustee- Committee Co-Chair

**STAFF PRESENT**

Lynn Mackey, Superintendent  
Natalia Ciccone, Executive Assistant to the Superintendent and Board

**1. CALL TO ORDER**

**1.1 The Committee Chairperson will Call the Meeting to Order**

Mike Maxwell called the meeting to order at 3:30 p.m.

**1.2 Roll Call**

All Committee members present.

**1.3 Approval of Agenda**

Agenda approved as presented.

**2. GENERAL INFORMATION**

**2.1 General Information**

**3. PUBLIC COMMENT**

**3.1 Public Comment**

None.

**4. POLICY COMMITTEE**

**4.1 Approval of Minutes- June 29, 2022**

Committee approved minutes as presented.

**4.2 1000s – Community Relations – DISCUSSION (MACKEY)**

Superintendent Mackey introduced proposed changes to Board Policies, as recommended by CSBA:

- BP and SP 1312.4 – Williams Uniform Complaint Procedures
- Exhibit(1) 1312.4 – Williams Uniform Complaint Procedures
- Exhibit(2) 1312.4 – Williams Uniform Complaint Procedures

This policy is being updated for compliance. The CSBA policy has clearer language and will replace the old CCCOE policy. The new policy includes a callout to the relationship between the Superintendent and the County Board. Additional language is in the policy that relates to the quarterly meetings which is a federal requirement. The new Exhibit will replace the current form being used by CCCOE. Committee members were pleased with the process of updating the policies using the CSBA updates as the model.

Committee will present a final version of the policy to the full Board at the next Board Meeting.

**4.4 5000s- Students Policies (MACKEY)**

Superintendent Mackey introduced proposed changes to Board Policies, as recommended by CSBA:

- BP and SP 5141.21 – Administer Medications and Monitoring Health Conditions

Recommended to remain as a Board policy. The policy adds the administration of Narcan. CCCOE nurses and volunteer staff are already trained in the administration of Narcan. This update reflects practice. Parents are notified that we have Narcan for use on campus. The policy also includes no smoking or vaping of marijuana on campus.

- SP 5141.25 – Availability of Condom Use

This is a new policy. Superintendent Mackey gave the option for Board members to make a Board policy, as well. The word “underage” was added to the first sentence since CCCOE services adults, as well. Option #2 was chosen to allow any staff to counsel and supply condoms to students to account for staff nurses working at several sites. Changes that will be made before presenting at the full Board meeting but that were not included for this policy meeting includes removing an outdated penal code that CSBA included, as well as removing gender references.

Committee will provide final version of policy to the full Board at the next Board Meeting.

#### **4.5 6000s- Instruction Policies (MACKEY)**

Superintendent Mackey introduced proposed changes to Board Policies, as recommended by CSBA:

- BP 6173 – Education for Homeless Children

This policy was brought back to present the redline version which was not available for the June 29, 2022 Policy committee meeting. The policy was approved on June 29.

Committee will bring these policies to the full Board at the next Board Meeting for elimination

#### **4.6 Future Agenda Item**

Present CSBA updates if it is available.

0420.41 Oversight of County Charter Schools.

Any additional policies to be presented.

Next meeting scheduled for Wednesday, Sept. 14, 2022 at 3:30 p.m.

### **5. ADJOURNMENT**

#### **5.1 Adjournment**

Committee Chair, Mike Maxwell adjourned the meeting at 3:54 p.m.