

**Contra Costa County Board of Education**  
**MINUTES**  
**BOARD OF EDUCATION MEETING**  
**August 16, 2023**

**MEMBERS**

Consuelo Lara, Area 1 Trustee  
Sarah Butler, Area 2 Trustee  
Anamarie Avila Farias, Area 3 Trustee  
Mike Maxwell, Area 4 Trustee  
Annette Lewis, Area 5 Trustee

**STAFF PRESENT**

Lynn Mackey, County Superintendent of Schools  
Daniella Parasidis, Deputy Superintendent, Business Services  
Nick Berger, Senior Director, Student Programs  
Marcus Walton, Director, Communications and Special Events  
Natalia Ciccone, Exec. Asst. to the Superintendent and Board  
Cynthia Schwerin, Assistant County Counsel  
Neil McChesney, Coordinator, Charter School Oversight  
Nick Zefeldt, Director, Curriculum and Instruction  
Karen Eaton, Coordinator, CCLA Grant ELA/Language Development  
Christen Northrop, Coordinator, Mathematics

**1. CALL TO ORDER**

**1.1 The President will call the meeting to order**

Board President Consuelo Lara called the Board meeting to order at 5:00 p.m.

**2. GENERAL INFORMATION**

**2.1 General Information**

**3. OPENING PROCEDURES**

**3.1 Roll Call**

All Board Members were present.

**3.2 Land Acknowledgement**

Trustee Lara read the Land Acknowledgement.

**3.3 Agenda Review and Adoption**

Action: Approve agenda as presented.

Motion by Mike Maxwell, second by Annette Lewis

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

**3.4 Board Meeting Minutes – June 14, 2023 – ACTION**

Action: Adopt minutes as amended.

Motion by Mike Maxwell, second by Annette Lewis

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

#### **4. CLOSED SESSION**

##### **4.1 None.**

#### **5. RECOGNITIONS**

##### **5.1 Resolution #01-23/24: Hispanic Heritage Month**

Action: Approve resolution as presented.

Motion by Annette Lewis, second by Mike Maxwell

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

##### **5.2 Resolution #02-23/24: Climate Change**

Action: Approve resolution as presented.

Motion by Sarah Butler, second by Annette Lewis

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

#### **6. CONSENT AGENDA**

##### **6.1 Consent Agenda**

Items listed under Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of a member of the Board or Superintendent and acted upon separately.

##### **6.2 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS1-081623 (BERGER)**

##### **6.3 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS2-081623 (BERGER)**

##### **6.4 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS3-081623 (BERGER)**

##### **6.5 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS 4-081623 (BERGER)**

##### **6.6 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS1-081623 (BERGER)**

##### **6.7 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS2-081623 (BERGER)**

##### **6.8 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS3-081623 (BERGER)**

##### **6.9 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS4-081623 (BERGER)**

##### **6.10 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS5-081623 (BERGER)**

##### **6.11 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS6-081623 (BERGER)**

##### **6.12 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS7-081623 (BERGER)**

##### **6.13 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS8-081623 (BERGER)**

##### **6.14 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM1-081623 (BERGER)**

##### **6.15 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM2-081623 (BERGER)**

##### **6.16 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM3-081623 (BERGER)**

##### **6.17 Temporary County Certificates (TCCs) – June 2023 and July 2023 – (GONZALES)**

Action: Adopt consent agenda as presented.

Motion by Mike Maxwell, second by Anamarie Avila Farias

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

## **7. PUBLIC COMMENT**

### **7.1 Public Comment**

None.

## **8. PUBLIC HEARINGS**

None.

## **9. SUPERINTENDENT'S UPDATE**

### **9.1 California Collaborative for Learning Acceleration (CCLA) Update (TOKUYOSHI) – INFORMATION**

Nick Zefeldt, Director, Curriculum and Instruction, introduced Karen Eaton, Coordinator, CCLA Grant ELA/Language Development, and Christen Northrop, Coordinator, Mathematics, presented an overview and update on the California Collaborative for Learning Acceleration (CCLA) Grant who are leading regional efforts to ensure that all students are able to access grade level content regardless of their experience during the pandemic. The update also includes the scope of work and 2023-2024 timeline.

### **9.2 Ethnic Studies Update (TOKUYOSHI) – INFORMATION**

Nick Zefeldt, Director, Curriculum and Instruction, and Karen Eaton, Coordinator, and Karen Eaton, Coordinator, CCLA Grant ELA/Language Development, provided an update about the Ethnic Studies Requirement and Implementation of AB 101. The presentation outlined the support to local education agencies with the upcoming Ethnic Students requirement and defined the workgroup objectives.

### **9.3 Superintendent's Update**

- Reported school openings across the county over the last three weeks and all CCCOE programs are now open
- Director Tom Scruggs is overseeing two schools with the departures of principals with support from Nick Berger, Senior Director, Student Programs, while positions are being filled
- Covid outbreaks affected some of the programs and has emphasized the teacher shortage.
- Asked the Board members to spread the word about substitute teaching opening with the shortage of teachers. More information is on the CCCOE website
- Charging stations are now open in the CCCOE employee parking lot and is not open to the public just yet
- As announced in News & Notes, the CCCOE Equity Committee, made up of staff of all classifications, met all last year and will begin meeting again. Equity is one of the four pillars of the CCCOE's Statregic Plan but the committee wanted to do more work and focus on a more specific and intentional equity statement. Next year, the committee will be working on concrete goals to support that work.
- Gave updates to the passive park next door to the Stewart Building and will be discussed as an agenda item at the next Board meeting.

## **10. BUSINESS/ACTION ITEMS**

### **10.1 Charter Schools Update (MCCHESNEY) – INFORMATION**

Neil McChesney, Coordinator of Charter Schools Oversight, presented an update on the County Board authorized charter schools. Topics covered were the annual oversight visits summary report, charter term extensions, charter leadership changes, CCCBOE charter site visits and upcoming LCAP presentations.

### **9.2 Policy Standing Committee: Second Reading & Review (MACKEY) - ACTION**

Superintendent Mackey introduced proposed changes for second reading to Board policies recommended by the Policy Standing Committee. The following policies were presented for approval by the full Board: BP 1312.2 Complaints Concerning Instructional Materials, BP/EX 3555 Nutrition Compliance Program, BP 6112 School Day, BP 6142.3 Civic Education, BB Governing Board Elections. The Board amended BB 9220 to include proposed changes being presented for first reading in agenda item 10.3. The Policy Committee also recommended to eliminate the following policies because they are out-of-date or do not apply anymore: BP 6010 Concepts and Roles in Curriculum and Instruction; BP

6105 Curriculum Development; BP 6145.4 Public Performances and Exhibitions; BP 6141.1 Experimental/Innovative Programs; BP 6141.11 Curriculum Guides; EX 6125 Challenges to Instructional Materials (replaced by 1312.3 Complaints Concerning Instructional Materials); BP 6210 Assistance in Planning Course Content; and BP 6500 Emergencies and Disaster Preparedness.

Action: Amend BB 9920, change amount from \$150 to \$250

Motion by Annette Lewis, second by Mike Maxwell

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

Action: Approve policies as presented, including as just amended BB 9220

Motion by Annette Lewis, second by Mike Maxwell

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

Action: Eliminate recommended policies as listed in the agenda

Motion by Annette Lewis, second by Mike Maxwell

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

### **10.3 Policy Standing Committee: First Reading & Review (MACKEY) – INFORMATION**

Superintendent Lynn Mackey introduced proposed changes for first reading to Board policies recommended by the Policy Committee. The following policies were presented for first reading by the full Board: SP/AR 4030 Nondiscrimination in Employment, SP 5144 Discipline, AR/BP 5145.2 Freedom of Speech/Expression, AR 5131.41 Use of Seclusion and Restraint, AR/BP 6115 Ceremonies and Observances, BP 6177 Summer Learning Programs, AR/BP 6161.1 Selection and Evaluation of Instructional Materials, AR/BP 7150 Site Selection and Development, BB 9322 Agenda/Meeting Materials. Superintendent Mackey also proposed for elimination the following policies: AR 6161.2 Guidelines Pertaining to Overdue, Damaged or List Materials; AR 6161.4 Services to School Districts; BP 6145.1 Interscholastic Competition; BP 6145.6 Travel and Exchange Programs; BP 6160 Curriculum and Instructional Services; BP 6161 Equipment, Books and Materials; AR/BP 6145.3 Publications; AR/BP 6145.8 Social Events/Meetings; AR 7150 Prohibition of Alcohol; AR 7250 Access to County Special Centers; and AR 7430 Limitation on Use of Facilities.

### **10.4 Student Board Member Recommendation (LARA) – ACTION**

Marcus Walton, Director, Communications and Special Events, presented to the Board the ad hoc committee's recommendation to appoint two students to the Board, instead of one. He also presented the committee's candidate recommendations – Sophia Nguyen and Daphne Milich – that were selected from the applicant poll for the 2023-24 school year. On February 22, 2023, the Board adopted Board Bylaw 9150 allowing for student board members to serve on the Contra Costa County Office of Education. Students from around Contra Costa County submitted applications to serve as student county Board members.

Action: Consider appointing two student board members. Consider appointing candidates recommended by the ad hoc committee for the 2023-24 school year.

Motion by Mike Maxwell, second by Sarah Butler

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis, Mike Maxwell

No: None

Absent: None

Final Resolution: Motion Passes

## **10.5 Scheduling a Standing Meeting for Interdistrict Attendance Appeals (BUTLER) – DISCUSSION**

Trustee Butler introduced the discussion of Interdistrict Attendance Appeals and scheduling a standing meeting. The Board came to a consensus for standing IDT hearing dates scheduled for Mondays.

## **10.6 Consideration of Annual Conferences (LARA) – INFORMATION/DISCUSSION**

The Board made considerations for CSBA’s Annual Educational Conference (AEC) in San Francisco, Nov. 30-Dec. 2, as well as general membership for the NALEO Educational Fund which is a non-partisan organization that facilitates full Latino participation in the American political process, from citizenship to public service. There was also discussion about the one-day training Student Board member training session led by the CSBA at the AEC Conference on Wednesday, Nov. 29.

## **11. BOARD UPDATES**

### **11.1 Board Standing Committee Reports**

Policy Committee (MAXWELL) – Presented policies for first and second reading and will meet again on Aug. 28.

Charter Committee (BUTLER) – Next meeting date is Aug. 23.

Budget Committee (LEWIS) – nothing to report

Legislative Committee (MAXWELL) – Worked on tracking legislation. Next meeting is Aug. 28.

### **11.2 Comments from Board Members**

Mike Maxwell –

Visited a few schools for the start of the school year, including Greenbrook Elementary School to deliver a refrigerator. Looking forward to CCCOE Institute Day

Annette Lewis –

Working to help organize the annual CCBE Conference as Assistant Treasurer of the California County Boards of Education (CCBE)

Met with local community members to discuss school concerns

Announced that she was nominated for CCBE Vice President

Sarah Butler –

Attended IDT hearings and training

Consuelo Lara –

Participated in a Workforce Housing forum which was a success where 10 school districts were represented and Representative Tim Grayson was a panelist

Shoutouts to Madeline Kronenberg, Chuck Carpenter and Todd Groves for their work on the forum

Anamarie Avila Farias –

Congratulated Board President Lara for her involvement in the Workforce housing forum and appreciated the dialogue from the event around the issue of affordable housing.

### **11.3 Future Agenda Items**

Future agenda items can be emailed to the Board president and superintendent.

## **12. EVENTS CALENDAR**

### **12.1 Calendar of Events 2023**

### **12.2 Board Meeting Dates 2023**

Next meeting is scheduled for September 13, 2023.

## **13. ADJOURNMENT**

### **13.1 The President will adjourn the Board meeting**

President Lara adjourned the meeting at 7:23 p.m.