

**Contra Costa County Board of Education  
Charter Committee Meeting  
Minutes  
August 23, 2023**

**MEMBERS**

Sarah Butler, Area 2 Trustee – Committee Chair  
Annette Lewis, Area 5 Trustee

**1. CALL TO ORDER**

**1.1 Call to Order**

Trustee Sarah Butler called the meeting to order at 11:04 a.m.

**1.2 Roll Call**

All Committee Members were present

**2. GENERAL INFORMATION**

2.1 The Board of Education will provide reasonable accommodations for persons with disabilities planning to attend Board of Education meetings who contact the County Superintendent's Office assistant at least 24 hours before the meeting at (925) 942-3380.

2.2 Any disclosable public records related to an open session item on an agenda and distributed by the County Superintendent to a majority of the members of the County Committee less than 72 hours before the public hearing are available for public inspection at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA and will be made available at the Public Hearing.

**3. PUBLIC COMMENT**

**3.1 Public Comment**

None

**4. BUSINESS/ ACTION ITEMS**

**4.1 Approval of the Agenda**

Agenda approved as presented.

**4.2 Approval of Minutes – January 23 and March 1, 2023**

Minutes for the January 23 and March 1, 2023, Charter Committee meetings were approved as presented.

**4.3 Gamut Guidesheet – June 2023**

Committee members reviewed the CSBA Gamut Guidesheet which was released in June 2023 and include recommended changes due to changes in law to Board Policy 0420.41 and Exhibit 0420.41 Oversight of County Charter Schools.

**4.4 BP/EX 0420.41 Oversight of County Charter Schools**

The committee suggested making necessary changes to portions of the Board policy to clarify meaning with assistance from Neil McChesney, Coordinator, Charter Oversight, and close to adopt CSBA updates included in the quarterly Gamut Guidesheet. The committee sent the suggested changes to the Policy committee to review for clarity and consistency and is recommending to send to the full Board and present for first reading at the next Board meeting.

#### **4.5 Follow Up Discussion from Board Meeting Charter Update**

Trustee Butler asked follow-up questions to Neil McChesney related to the Charter School Update (Item #10.1) presented to the Board at the August 16, 2023, Board meeting. Trustees asked for clarification on the charter term extensions, addressed concerns they have received from the public and reviewed the Annual Oversight Visit process.

#### **4.6 Future Agenda Items**

Additional requests should be emailed.

### **5. ADJOURNMENT**

#### **5.1 The Chair will adjourn the meeting.**

Committee Chair, Sarah Butler adjourned the meeting at 11:20 p.m.