

**County Board of Education
Ronald L. Stewart Center
77 Santa Barbara Road, Pleasant Hill, California
September 3, 2014**

- ROLL CALL:** Pamela Mirabella, Area 1 Trustee; Christine Deane, Area 2 Trustee; Daniel Gomes, Area 3 Trustee; Richard Asadoorian, Area 4 Trustee; and Cynthia Ruehlig, Area 5 Trustee.
- Absent:**
- Others:** Joseph Ovick, Karen Sakata, Pamela Comfort, Katie Gaines, Bill Clark, Lindy Khan, Loreen Joseph and County Office staff.
- Presiding:** The regular meeting of the Contra Costa County Board of Education was called to order by Vice President Gomes at 5:00 p.m. with the recitation of the Pledge of Allegiance.
- AGENDA REVIEW AND ADOPTION** Ms. Mirabella moved, Mr. Asadoorian seconded, and the Board voted 5-0-0 to approve the agenda as presented.
- Ayes: Mirabella, Asadoorian, Gomes, Ruehlig, Deane
Noes: None
Absent: None
Abstain: None
- PUBLIC COMMENT**
- Willie Mims, ECNAACP/PBPA said he hopes the County Board stands by its decision regarding the Pittsburg USD lawsuit. Mr. Mims complimented the Board for denying the Dozier-Libbey Charter School. He commended staff for approving the Local Control Accountability Plans (LCAP) for some school districts.
- Daniel Borsuk told the Board he is running for the Board of the Contra Costa Water District, District 1 in the November election. He said he is encouraging community leaders to contact him with their concerns about water.
- RECOGNITIONS**
- Contra Costa County Attendance Awareness Poster and Essay Contest Student Winners** Dr. Lindy Khan, Director of Innovation and Support, and Emily Justice, Coordinator, Tobacco Use Prevention Education (TUPE), introduced students who recently won the Contra Costa County Attendance Awareness Poster and Essay Contest.
- Public Comment (cont.)** Denise Pursche, parent, said she believes that Common Core standards are not age appropriate for students in grades K-3.
- Willie Mims commented that the CCCOE website is not user friendly. He would like to see the agendas and staff reports on the website.
- Consider granting of a Contra Costa County High School Diploma to high school student DVHS 1-9/3/2014** Ms. Mirabella moved, Ms. Deane seconded, and the Board voted 5-0-0 to approve granting diplomas to high school students DVHS 1-9/3/2014 and MM 2-9/3/2014.
- Ayes: Mirabella, Asadoorian, Gomes, Ruehlig, Deane
Noes: None
Absent: None
Abstain: None
- Consider granting of a Contra County High School Diploma to high school student MM 2-9/3/2014**
- CLOSED SESSION** The Board adjourned to Closed Session at 5:38 p.m.

Conference with legal counsel, existing litigation, Government Code 54956.9(d)(1)

Pittsburg Unified School District v. Contra Costa County Board of Education, Contra Costa Superior Court, Case No. MSN13-1812

Conference with legal counsel, existing litigation, Government Code 54956.9(d)(1)

G.F. v. Contra Costa County and Contra Costa County Office of Education, United States District Court, Northern District, Case No. C-13-03667 MEJ

REPORT OF CLOSED SESSION

Open Session reconvened at 6:39 p.m. Vice President Gomes reported that no action was taken in Closed Session.

ADMINISTRATIVE ITEMS

SUPERINTENDENT'S REPORT

Joseph Ovick, Ed.D., County Superintendent of Schools, shared a letter from the California Department of Education stating the County Office of Education's Local Control Accountability Plan (LCAP) for the 2014-15 school year has been approved. He shared that Institute Day will take place Friday, September 5 at the El Campinal Theater in Antioch. He informed the Board that he will make himself available to meet with Board of Education candidates and incumbents to share with them the role of the county superintendent and partnership with the Board of Education. He thanked the Board for approving his compensation increase at the August 13 Board meeting.

Mr. Gomes asked if a policy exists regarding the county superintendent endorsing someone running for public office. Dr. Ovick explained that throughout the state, where there is an elected superintendent, the common practice has been to refer it to a committee made up of an impartial group of citizens. The committee then makes a recommendation.

BUSINESS SERVICES

Contra Costa County Office of Education 2013-14 Unaudited Actuals Report

Bill Clark, Associate Superintendent, Business Services, shared information from the 2013-14 Unaudited Actuals report.

In answer to a question from Ms. Ruehlig, Mr. Clark explained that the amount of the reserve is based on program revenues for the year and their actual expenditures. The remaining amount becomes the total reserve. In cases where the program didn't expend all the revenues they received in the year, those revenues became part of the fund balance and were carried over into the next year. The unexpended carryover does not change the projected revenues in the future. He shared that there is a measure for a cap on reserves on the November ballot. There has been a lot of analysis how the new policy would impact reserve calculations. It would be difficult to implement and would take some time to do so. School Services of California and other organizations recommend higher levels of reserves. Typically, fifteen to seventeen percent. The reason being, some agencies are confronted with unplanned or unforeseen conditions. He explained that the COE six percent reserve is approximately a two week operating budget.

Presented as information.

Consider approval of Lease Agreement between the Contra Costa County Office of Education and the Moraga School District for one classroom located at Rheem Elementary School to be utilized for a special education program

Mr. Asadoorian moved, Ms. Mirabella seconded, and the Board voted 5-0-0 to approve the lease agreement between Contra Costa County Office of Education and the Moraga School District.

Staff Report

Bill Clark, Associate Superintendent, Business Services, reported that the Business Services Department has helped Canyon and other school districts with the closing of their books. He provided a 3-year estimated summary of savings realized from the Supplemental Employee Retirement Plan (SERP). The savings will be monitored as they move forward.

EDUCATIONAL SERVICES

Resolution 1-14/15 Proclamation of September as Attendance Awareness Month

Dr. Pamela Comfort, Associate Superintendent of Educational Services, shared that many of the activities listed in the resolution have already begun, such as raising awareness with all the administrators in the districts in the county.

Public Comment: Willie Mims asked if school districts have provided specific ways they will be addressing Attendance Awareness Month. Dr. Comfort said that toolkits were sent to districts with suggested activities to do with students.

Ms. Mirabella moved, Ms. Ruehlig seconded, and the Board voted 5-0-0 to adopt the resolution as presented.

Ayes: Mirabella, Asadoorian, Gomes, Ruehlig, Deane
Noes: None
Absent: None
Abstain: None

The approved resolution will be sent to the school districts in the County.

Staff Report

Dr. Pamela Comfort, Associate Superintendent, Educational Services, reported that last year fifty interdistrict transfer appeals were filed with the County Office of Education. Of those, twenty-two resulted in appeal hearings of which thirteen were denied and nine were upheld. The Board also heard two expulsion appeals. One was denied and one upheld. Dr. Comfort reported that Williams visits are currently taking place. Eloisa Mendoza in the Curriculum and Instruction Department has scheduled the visits. She shared that Dr. Khan has brought to her attention that the Uniform Complaint Policy and administrative regulations need to be updated. This is due to new laws related to student fees and the LCAP. Dr. Khan will bring the information to the policy committee.

HUMAN RESOURCES

Staff Report

Katie Gaines, Assistant Superintendent, Human Resources, reported that the Human Resources Department is now fully staffed. On September 15 the Health, Wellness and Benefits Fair will be held in the Board room from 3:00 – 5:00 p.m. Open enrollment for benefits will take place September 15 to October 10. Also being planned are two substitute teacher fairs. The first will be held on September 23 in Brentwood and the second will be held on September 30 at the COE. Announcements were sent to employees regarding the Commuter Benefit Program, which is now required by law. Dr. Ovick announced Terry Koehne has been appointed to the position of Chief Communications Officer.

COMMUNICATIONS

Staff Report

None

TECHNOLOGY SYSTEMS

Staff Report

Dr. Ovick shared that Mac Carey, Chief Technology Officer, is working to place a Board agenda program online. Training for the Board will take place after the November election. Mr. Clark said some of the changes in technology will require a new Board policy on email usage.

Public Comment: Willie Mims, said he is happy to hear the agenda will be available on the website.

BOARD

Legislative Update

Ms. Ruehlig asked staff to provide a report at the next meeting regarding recently passed legislation which limits the power of county boards of education to approve satellite for charter schools being located in contiguous county.

**Consider nominations for California
County Boards of Education (CCBE)
Outstanding Legislator Award**

Ms. Mirabella asked the Board to consider nominating Susan Bonilla for the California County Boards of Education (CCBE) Outstanding Legislator Award. Mr. Asadoorian moved, Ms. Mirabella seconded, and the Board voted 5-0-0 to nominate Joan Buchanan.

Ayes: Mirabella, Gomes, Asadoorian, Deane, Ruehlig
Noes: None
Absent: None
Abstain: None

Upon review of the requirements for nomination it was determined that the deadline did not allow adequate time to submit the information required.

Mr. Asadoorian rescinded his motion. Ms. Mirabella seconded the motion.

PUBLIC COMMENT

Denise Pursche asked the Board if the Board realizes that the Common Core standards are copyrighted and owned by a private company. She asked the Board to take a look at the standards.

CONSENT AGENDA

Mr. Mirabella moved, Mr. Ruehlig seconded, and the Board voted 5-0-0 to approve the Consent Agenda as presented.

**Consider approval of minutes of
August 13, 2014**

Ayes: Mirabella, Gomes, Asadoorian, Deane, Ruehlig
Noes: None
Absent: None
Abstain: None

**Consider granting of a High School
Diploma to high school student
MM 1-09/03/14**

**Consider granting of a High School
Diploma to adult school student
CCAS 2-08/13/14**

**CORRESPONDENCE/EVENTS
CALENDAR**

Correspondence: None

Calendar of Events:

September 5, Institute Day, 9:30 a.m., El Campanil Theater

September 11, Teacher of the Year Dinner

September 12 – 14, CCBE Fall Conference, Monterey

September 16, Qtly Awards Ceremony, WCDF, 11:00 a.m. – 12:00 p.m.

September 17, Qtly Awards Ceremony, MCDF, 10:30 – 11:30 a.m.

December 14 – 16, CSBA Annual Conference, Moscone Center, San Francisco

December 16, Qtly Awards Ceremony, WCDF, 11:00 a.m. – 12:00 p.m.

December 17, Qtly Awards Ceremony, MCDF, 10:30 – 11:30 a.m.

BOARD REPORTS OF ACTIVITIES

Ms. Mirabella attended the West Contra Costa Ed Fund gathering. She will attend the upcoming West County Quarterly Awards Ceremony. A copy of her report was distributed to Board members. Ms. Deane spoke at the Crockett Lion's Club. On September 19 she will visit the CTE class at John Swett School District. She plans to attend Institute Day on September 5 and the Quarterly Awards at Marsh Creek. Lynn Mackey is taking her on tours of the COE schools.

Meeting adjourned at 8:08 p.m.

Joseph A. Ovick, Ed.D., Ex Officio Secretary
County Board of Education

Copies of all resolutions adopted by the Board are on file in the Office of the Superintendent, Ex Officio Secretary of the Board of Education.

County Board of Education
September 3, 2014

These unadopted minutes are summaries and excerpts from the regular meeting of September 3, 2014, and are subject to amendments and/or correction prior to the approval of the County Board of Education.

For further information, contact Loreen Joseph, (925) 942-3380, ljoseph@cccoe.k12.ca.us.