

**Contra Costa County Board of Education**  
Policy Committee Meeting  
**MINUTES**  
September 14, 2022

**MEMBERS**

Mike Maxwell, Area 4 Trustee- Committee Chair  
Anamarie Avila Farias, Area 3 Trustee- Committee Co-Chair

**STAFF PRESENT**

Lynn Mackey, Superintendent  
Natalia Ciccone, Executive Assistant to the Superintendent and Board

**1. CALL TO ORDER**

**1.1 The Committee Chairperson will Call the Meeting to Order**

Mike Maxwell called the meeting to order at 3:33 p.m.

**1.2 Roll Call**

All Committee members present.

**1.3 Approval of Agenda**

Agenda approved as presented.

**2. GENERAL INFORMATION**

**2.1 General Information**

**3. PUBLIC COMMENT**

**3.1 Public Comment**

None.

**4. POLICY COMMITTEE**

**4.1 Approval of Minutes- August 3, 2022**

Committee approved minutes as presented.

**4.2 Policy Review Process and Update – DISCUSSION (MACKEY)**

Superintendent Lynn Mackey reviewed the Policy Committee’s review process and updated it on progress from last academic year. The discussion is in reference to a recent CSBA article shared to Board members about the need for boards of education to review process and procedure of updating Board policies, as well as reflecting how BOEs are doing in that process. In the last calendar year, 26 CCC Board policies that were included in the Gamut quarterly updates were reviewed and approved by the full Board in the last calendar year.

**4.3 BP 5113.1 – Chronic Absence and Truancy – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced proposed changes to Board Policy BP 5113.1 Chronic Absence and Truancy, as recommended by CSBA. The policy is being updated to be in alignment with the most updated policy. Minor changes made to the CSBA sample policy. CCCOE does have a tiered approach to attendance and that language was added to the CSBA sample policy. Policy reflects state law and administration of the law.

Committee will present a final version of the policy to the full Board at the next Board Meeting.

**4.4 SP 5113.1 – Chronic Absence and Truancy – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced changes to Superintendent Policy 5113.1 Chronic Absence and Truancy. CSBA language was incorporated into current CCCOE policy with several changes being made to our current policy. The CSBA removed SARB from the policy and created an entirely new policy. The removable of the information about the County SARB will be presented as a brand new policy at the next Policy Committee meeting.

Committee will present a final version of the policy for the full Board to review with minor modifications at the next Board meeting.

#### **4.5 BP 0420.41 – Oversight of County Charter Schools – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced BP 0420.41 Oversight of County Charter Schools to discuss the updates to the CSBA policy and the differences with the current CCCOE policy. This is also a follow up to a discussion at the September 7 Board meeting about where policies related to charter schools should be reviewed if by the Policy Committee or the Charter Committee. Practice in recent years has been for the Policy Committee to review all charter policies, including those related to charter schools. This policy was part of the CSBA June quarterly update packet and was already recently updated on June 16, 2021. The proposed changes are minimal compared to the 2021 update, taking into account decisions made by the Board that year. The most significant change was adding language related to materials revisions which appears in another policy. After a lengthy discussion, the Committee decided to remand the final proposed policy to the Charter Committee with the recommended changes to provide input for the Policy Committee. The exhibit will also be sent to the Charter Committee for discussion and input.

Committee approved to present the proposed final version to the Charter Committee.

#### **4.6 Proposed Policies for Elimination - BP 5111 – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey recommended BP 5111 Admission to School and Programs policy. The policy was adopted in 1983 and never applied to our schools. This policy and many of the programs also do not exist.

Committee will present the recommendation to eliminate to the full Board at the next Board Meeting.

#### **4.6 Future Agenda Item**

All policies that are 20+ years for updating or elimination  
CSBA Policy Update package, if there is one  
A status report and timeline for updating CCCOE policies  
Next meeting scheduled for Tuesday, Oct. 25, 2022 at 11 a.m.

### **5. ADJOURNMENT**

#### **5.1 Adjournment**

Committee Chair, Mike Maxwell adjourned the meeting at 4:23 p.m.