

**Contra Costa County Board of Education**  
Policy Committee Meeting  
November 1, 2022

**MEMBERS**

Mike Maxwell, Area 4 Trustee- Committee Chair  
Anamarie Avila Farias, Area 3 Trustee- Committee Co-Chair

**STAFF PRESENT**

Lynn Mackey, Superintendent  
Natalia Ciccone, Executive Assistant to the Superintendent and Board

**1. CALL TO ORDER**

**1.1 The Committee Chairperson will Call the Meeting to Order**

Mike Maxwell called the meeting to order at 11:40 a.m.

**1.2 Roll Call**

All Committee members present.

**1.3 Approval of Agenda**

Agenda approved as presented.

**2. GENERAL INFORMATION**

**2.1 General Information**

**3. PUBLIC COMMENT**

**3.1 Public Comment**

None.

**4. POLICY COMMITTEE**

**4.1 Approval of Minutes- September 14, 2022**

Committee approved minutes as presented.

**4.2 SP 5113.12 – County School Attendance Review Board – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced changes to Superintendent Policy 5113.12. The CSBA removed the Chronic Truancy and created a separate policy. Current Ed Code says a SARB student cannot be sent to a county-run program but can send to a district county day program, which is language that needs to be changed in the CSBA sample policy.

The majority of policies addressed today are old county policies that were last updated pre-2000s (mainly 1980s and 90s), and are being updated or eliminated because they no longer apply or are outdated. Edits that are being proposed have been made are suggested by CSBA.

Committee approved to present the proposed final version with minor edits to the full Board at the next Board meeting.

**4.3 BP and SP 5113.2 – Work Permits – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced changes to Board Policy and Superintendent Policy 5113.2. The current policy is very outdated and had not been updated since 1994. The current proposed changes bring the policy up to Ed Code and codes regarding youth employment. We already had the practice in place that was in alignment with Ed Code. With these changes, the policy matches the law. The most significant change in the policy is if a student wants to work more than the minimum amount, they now must be enrolled in a work experience program which the CCCOE has. The GPA reduced previously because it seemed punitive that a C-student would not be allowed to work.

Committee approved to present the proposed final version of the policy to the full Board at the next Board meeting.

#### **4.4 BP 5131.5 – Vandalism and Graffiti – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced changes to Board Policy 5131.5. This policy is presented to the committee because it is about facilities which is under the purview of the Board. The policy is being updated from 1985 and is being replaced with the CSBA policy.

Committee approved to present the proposed final version of the policy to the full Board at the next Board meeting.

#### **4.5 BP and SP 5131.62 – Tobacco – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced changes to Board Policy and Superintendent Policy 5131.62. The current policy is very outdated. The CSBA sample policy was reviewed by the TUPE coordinator and aligns with all our practices. The only changes the Board members proposed is changing “students” in the suggested final to “county students” to reflect this policy reflects students in CCCOE programs.

Committee approved to present the proposed final versions of the policy with discussed edits to the full Board at the next Board meeting.

#### **4.6 BP and SP 5132 – Dress and Grooming – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced changes to Board Policy and Superintendent Policy 5132. A few alterations to CSBA sample policy were presented and reviewed with our practices with input from principals. Language related to gang apparel was removed from the CSBA sample policy. It was also pointed out that the policy includes language that students would not be discriminated against based on hairstyle and other protective traits.

Committee approved to present the proposed final versions of the policy to the full Board at the next Board meeting.

#### **4.7 BP and SP 5141 – Health Care and Emergencies – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced changes to Board Policy and Superintendent Policy 5141. The current Board policy is being replaced with the CSBA sample policy language. The biggest change from the current policy is regarding DNRs whereas the prior policy, if a student had a DNR it could not be enforced. The Superintendent Policy adds language about the use of Automated External Defibrillators which has been in practice for many years.

Committee approved to present the proposed final versions of the policy to the full Board at the next Board meeting.

#### **4.8 SP 5141.22 – Infectious Diseases – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced changes to Superintendent Policy 5141.22. The Committee is sunshining the policy that replaces a policy related to the education and admission of students diagnosed with AIDS that was last updated in 1986. The new policy is taken from CSBA and is updated according to new law and practices.

Committee approved to present the proposed final version of the policy to the full Board at the next Board meeting.

#### **4.9 BP and SP 5125 – Student Records – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey introduced changes to Board Policy and Superintendent Policy 5125. The policies changes replace the policy from 1983. All practices are up to date in handbooks but the policy was not updated. The CSBA sample policy language is in alignment with practices outlined in handbooks.

Committee approved to present the proposed final versions to the full Board at the next Board meeting.

#### **4.10 Policies Proposed for Elimination – ACTION/DISCUSSION (MACKEY)**

Superintendent Mackey proposed policies for elimination that are from 1997 or earlier. There are no programs, departments or services aligned with these policies, as well as no CSBA policy either. The following policies have been recommended for elimination: BP 5000 - Concepts and Roles in Student Personnel, BP 5126 - Award for Achievement, BP 5140 - Welfare, BP 5141.2 – Health Education, AR 5124 – Reporting to Parents, AR 5125.1 – Student Records; Confidentiality, AR 5125.2 – Photographing Students, and AR 5145.13 – Research on Students.

Committee will present the recommendation to eliminate policies to the full Board at the next Board Meeting.

#### **4.11 Policy Update Progress – INFORMATION (MACKEY)**

Superintendent Mackey reported on the progress for updating the COE policies. Staff is currently working on policies in the 5000s to bring them up-to-date, eliminating or updating outdated policies. Next will be work on the 6000s (Instruction). Of the 77 policies in the 5000s after this batch of updates, there are 20 more that need to be updated by the next policy meeting while simultaneously starting work on the 6000s. Superintendent Mackey believes all the 5000s, 6000s and 7000s (Facilities) can be completed, barring emergency or pandemic by the end of the school year, in addition to new laws and updating policies for new laws that go into effect starting Jan. 1. Already updated are the 3000s, 4000s, 9000s, and 0000s. The 7000s Facilities are also left to be reviewed and updated.

#### **4.12 Future Agenda Item**

Finish 5000s and start 6000s

Some 7000s

Any new CSBA updates when released

Attorney

Charter school policy sent to committee for input

Next meeting scheduled for Tuesday, Nov. 29, 2022 at 11:30 a.m.

#### **5. ADJOURNMENT**

5.1 Adjournment

Committee Chair, Mike Maxwell adjourned the meeting at 12:07 p.m.