

**Contra Costa County Board of Education  
MINUTES**

December 6, 2017

**MEMBERS**

Fatima Alleyne, Area 1 Trustee  
Christine Deane, Area 2 Trustee (left at 6:04 p.m.)  
Vikki Chavez, Area 3 Trustee (arrived at 4:55 p.m.)  
Mike Maxwell, Area 4 Trustee  
Jeff Belle, Area 5 Trustee

**STAFF PRESENT**

Karen Sakata, Superintendent  
Pamela Comfort, Deputy Superintendent  
Bill Clark, Associate Superintendent, Business Services  
Katie Gaines, Assistant Superintendent, Human Resources  
Terry Koehne, Chief Communications Officer  
Mac Carey, Chief Technology Officer

**1. CALL TO ORDER**

President Maxwell called the meeting to order at 4:02 p.m.

**2. OPENING PROCEDURES**

**2.3 Agenda Review and Adoption**

Deane moved, Alleyne seconded, and the Board voted 4-0-1 to approve the agenda as amended.  
Item 4 – Recognitions, moved before Item 3 Closed Session.

Ayes: Deane, Maxwell, Belle, Alleyne  
Noes: None  
Abstain: None  
Absent: Chavez

**3. CLOSED SESSION**

**3.1 Consider Interdistrict Attendance Transfer Appeal of Student A-12/6/17 from the Antioch Unified School District to the Liberty Union High School District. (COMFORT) - Pulled**

**3.2 Consider Interdistrict Attendance Transfer Appeal of Student B-12/6/17, Student C-12/6/17 and Student D-12/6/17 from the Antioch Unified School District to the Liberty Union High School District. (COMFORT)**

Postponed until a future date.

**4. RECOGNITIONS**

**4.1 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS1-12/6/17 (COMFORT)**

Deane moved, Alleyne seconded, and the Board voted 4-0-1 to approve as presented. Student did not attend.

Ayes: Deane, Maxwell, Belle, Alleyne  
Noes: None  
Abstain: None  
Absent: Chavez

**4.2 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS2-12/6/17 (COMFORT)**

Deane moved, Alleyne seconded, and the Board voted 4-0-1 to approve as presented.

Ayes: Deane, Maxwell, Belle, Alleyne  
Noes: None  
Abstain: None  
Absent: Chavez

**4.3 Consider Granting of a Contra Costa County High School diploma to High School Student MMS5-12/6/17 (COMFORT)**

Deane moved, Alleyne seconded, and the Board voted 4-0-1 to approve as presented.

Ayes: Deane, Maxwell, Belle, Alleyne  
Noes: None  
Abstain: None  
Absent: Chavez

**6.4 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS4-12/6/17 (COMFORT) (moved from Consent Agenda)**

Deane moved, Alleyne seconded, and the Board voted 4-0-1 to approve as presented.

Ayes: Deane, Maxwell, Belle, Alleyne  
Noes: None  
Abstain: None  
Absent: Chavez

**5. PUBLIC COMMENT - None**

Ms. Chavez arrived at 4:55 p.m.

**6. CONSENT AGENDA**

Deane moved, Alleyne seconded, and the Board voted 5-0-0 to approve as presented.

Ayes: Deane, Maxwell, Belle, Alleyne, Chavez  
Noes: None  
Abstain: None  
Absent: None

6.2 Board Meeting Minutes - September 27, 2017 and October 18, 2017

6.3 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS3-12/6/17 (COMFORT)

**7. SUPERINTENDENT'S UPDATE**

Superintendent Sakata recently participated on the East Bay Leadership panel on the Future of Higher Education.

**8. PUBLIC HEARINGS - None**

**9. BUSINESS/ACTION ITEMS**

**9.1 Audit Report (CLARK)**

Heather Daud, Christy White and Associates, presented the audit report to the Board of Education. She shared there are no findings. Presented as information.

**9.2 Invictus Academy of Richmond Memorandum of Understanding (CLARK)**

Lead Petitioner, Guatum Thapur, Invictus Academy of Richmond, shared information and answered questions from Board members. Board Members inquired about the board requirements for the Invictus Academy Charter. Mr. Thapur agreed to take the feedback back to the Invictus Academy Board for consideration. Presented as information.

**9.3 Presentation of the Local Indicators for the Contra Costa County Office of Education Student Programs on the California School Dashboard (COMFORT)**

Margot Olson, Administrator, Educational Services, presented a PowerPoint and shared information about the California School Dashboard. Presented as information.

Ms. Deane left the meeting at 6:05 p.m.

**9.4 2017-18 First Period Interim Report (CLARK)**

Associate Superintendent, Business Services, Bill Clark, answered questions from Board members.

Belle moved, Alleyne seconded, and the Board voted 4-0-1 to approve as presented.

Ayes: Maxwell, Belle, Alleyne, Chavez  
Noes: None  
Abstain: None  
Absent: Deane

**9.5 Investment Activities Report (CLARK)**

Associate Superintendent, Business Services, Bill Clark, presented the Investment Activities Report and answered questions from Board members. Presented as information.

**9.6 Board Bylaw 9270 - Conflict of Interest - Second Reading (CLARK)**

Belle moved, Alleyne seconded, and the Board voted 4-0-1 to approve as presented.

Ayes: Maxwell, Belle, Alleyne, Chavez  
Noes: None  
Abstain: None  
Absent: Deane

**9.7 Board Policy 5141.3 - Head Lice - Second Reading (CLARK)**

Belle moved, Alleyne seconded, and the Board voted 4-0-1 to approve as presented.

Ayes: Maxwell, Belle, Alleyne, Chavez  
Noes: None  
Abstain: None

Absent: Deane

**9.8 Board Policy 5141.52 - Suicide Prevention - Second Reading (CLARK)**

Belle moved, Alleyne seconded, and the Board voted 4-0-1 to approve as presented.

Ayes: Maxwell, Belle, Alleyne, Chavez

Noes: None

Abstain: None

Absent: Deane

**9.9 Board Policy 6146.1 (a) and (b) - Graduation Requirements - Second Reading (CLARK)**

Belle moved, Alleyne seconded, and the Board voted 4-0-1 to approve as amended – if the student is eligible for foster youth, homeless, court involved, or military waiver, then the state graduation requirements will be followed.

Ayes: Maxwell, Belle, Alleyne, Chavez

Noes: None

Abstain: None

Absent: Deane

**9.10 Board Policy 6173 - Foster Youth - Second Reading (CLARK)**

Belle moved, Alleyne seconded, and the Board voted 4-0-1 to approve as amended - County Board of Education to be added to first sentence.

Ayes: Maxwell, Belle, Alleyne, Chavez

Noes: None

Abstain: None

Absent: Deane

**9.11 Board Policy 4442 - Management Performance Evaluation - Second Reading (CLARK)**

Belle moved, Alleyne seconded, and the Board voted 4-0-1 to approve as amended - County Board of Education to be added to first sentence.

Ayes: Maxwell, Belle, Alleyne, Chavez

Noes: None

Abstain: None

Absent: Deane

**9.12 Board Policy 4542 - Confidential Performance Evaluations - Second Reading (CLARK)**

Belle moved, Alleyne seconded, and the Board voted 4-0-1 to approve as amended - County Board of Education to be added to first sentence.

Ayes: Maxwell, Belle, Alleyne, Chavez

Noes: None

Abstain: None

Absent: Deane

**9.13 Special Education Workshop at West Contra Costa Unified School District**

Superintendent Sakata shared that County Office staff has been working with Dr. Alleyne on a flyer for an upcoming Special Education parent training workshop in the West Contra Costa Unified School District. Dr. Alleyne shared a copy of the final draft with the Board. Presented as information.

**9.14 California County Boards of Education Events**

Will be brought back to December 13, 2017 Board meeting.

**10. CABINET MEMBER UPDATES**

Deputy Superintendent Pamela Comfort, with Superintendent Sakata and staff from the Curriculum and Instruction Department, attended Computer Science Ed Week at San Mateo College. On December 5, the second series of Local Control Accountability Plan (LCAP) training took place. Associate Superintendent Bill Clark shared the State Controller’s office recently completed their audit. Assistant Superintendent Katie Gaines, shared Local One’s successor proposal will be voted on December 12. Chief Communications Officer, Terry Koehne, shared the dates the East Bay Leadership Council panel, which Superintendent Sakata took part in, will be aired on the education television station – EdTV. Also airing will be the panel discussion from the recent film screening of “And Then They Came for Us.” Chief Technology Officer, Mac Carey, explained how to check if you have been fake phished by the Technology Department.

**11. LEGISLATIVE UPDATE - None**

**12. EVENTS CALENDAR**

**Board Meeting Dates for 2017**

	<b>MEETING DATE</b>	<b>TIME</b>
<b>Board Meeting</b>	January 18	5:00 p.m.
	February 1	5:00 p.m.
	February 15	5:00 p.m.
	March 1	5:00 p.m.
	March 15	5:00 p.m.
	April 5	5:00 p.m.
	May 3	5:00 p.m.
<b>Budget Workshop</b>	<b>May 17</b>	<b>4:00 p.m.</b>
	May 17	6:00 p.m.
<b>Budget Workshop</b>	<b>June 7</b>	<b>4:00 p.m.</b>
	June 7	6:00 p.m.
	June 21	5:00 p.m.
	July 12	5:00 p.m.
	August 9	5:00 p.m.
	September 6	5:00 p.m.
	September 27	5:00 p.m.
	October 4	5:00 p.m.
	October 18	5:00 p.m.
	November 8	5:00 p.m.
	December 13	5:00 p.m.

**13. BOARD REPORTS**

Dr. Alleyne and Mr. Belle attended the CABSE conference and CSBA conference. Ms. Chavez attended the COPE dinner.

The meeting adjourned at 7:31 p.m.