

**Contra Costa County Board of Education
Charter Committee Meeting
Minutes
December 6, 2022**

1. CALL TO ORDER

1.1 Call to Order

Committee Chair, Consuelo Lara called the meeting to order at 10:02 a.m.

1.2 Roll Call

All Committee Members were present

Consuelo Lara, Committee Chair

Sarah Butler, Area 2 Trustee

2. GENERAL INFORMATION

2.1 The Board of Education will provide reasonable accommodations for persons with disabilities planning to attend Board of Education meetings who contact the County Superintendent's Office assistant at least 24 hours before the meeting at (925) 942-3380.

2.2 Any disclosable public records related to an open session item on an agenda and distributed by the County Superintendent to a majority of the members of the County Committee less than 72 hours before the public hearing are available for public inspection at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA and will be made available at the Public Hearing.

3. PUBLIC COMMENT

3.1 Public Comment

None

4. BUSINESS/ ACTION ITEMS

4.1 Approval of the Agenda

Agenda approved with amendments.

Agenda item 4.3 – BP 0420.41 Oversight of County Charter Schools was moved to item 4.5. Agenda items Charter School Data Book was moved up to 4.3 (previously item 4.4) and Appointments to Charter School Governing Boards was moved up to 4.4 (previously item 4.5).

4.2 Approval of Minutes- June 2, 2022 and August 31, 2022

June 2, 2022 minutes were approved as presented.

August 31, 2022 minutes were approved with amendments.

4.3 Charter School Data Book

Neil McChesney, Coordinator, Charter School Oversight, provided the committee with an update on the Charter School Data Book including an overview of a list of recommended data points. The target publication window based on when data is available would be March. The data available for a March publication would be from the previous year. The committee also gave data point recommendations based on examples from other COEs.

4.4 Appointments to Charter School Governing Boards

McChesney provided detailed information and documentation that supports the committee's objective to put together an appointment process for charter school governing boards. McChesney provided an application, timeline, interview rubric and appointee announcement documents that reflected the

objectives and criteria of the committee. The committee reviewed each document and discussed and agreed on a recommendation. The committee moved to present to the full Board at the next Board meeting with some edits.

4.5 BP 0420.41 – Oversight of County Charter Schools

Agenda item postponed to next charter committee meeting.

4.6 Future Agenda Items

BP 0420.41 and Exhibit

MOU discussion

5. ADJOURNMENT

5.1 The Chair will adjourn the meeting.

Committee Chair, Consuelo Lara adjourned the meeting at 11:34 a.m.