

Contra Costa County Board of Education

MINUTES

Policy Committee Meeting
December 7, 2020

MEMBERS

Sarah Butler, Area 2 Trustee- Committee Chair
Annette Lewis, Area 5 Trustee- Committee Co-Chair

STAFF PRESENT

Lynn Mackey, Superintendent
Bill Clark, Deputy Superintendent, Business Services
Michelle Kiernan, Executive Assistant to the Superintendent and Board
Cynthia Schwerin- Deputy County Counsel
Michael Tucker- Charter Counsel

1. CALL TO ORDER

1.1 The Committee Chairperson will Call the Meeting to Order

Committee Chair, Sarah Butler called the meeting to order at 1:05 pm

1.2 Roll Call

All Committee members present.

1.3 Approval of Agenda

Agenda approved as presented.

2. GENERAL INFORMATION

2.1 General Information

3. PUBLIC COMMENT

3.1 Public Comment

No public comments

4. POLICY COMMITTEE

4.1 Approval of Minutes- October 15, 2020

Minutes approved as presented.

4.2 Review of Board Bylaws- Policy BB 9124- Attorney Policy

The committee discussed 3 attachments, CSBA Sample Attorney Policy, current attorney policy (BB 9124), edited attorney policy from previous meeting. Superintendent Mackey will bring a recommended policy forward at the next Policy Committee Meeting that will include the appropriate verbiage from each of the attachments.

4.3 Discuss processes, goals and objectives for Policy Committee.

Michelle Kiernan shared links on the CCCOE website where completed policies from the Policy Committee will be accessible.

4.4 Review of Board Policies 0000s- Philosophy, Goals and General Objectives

0470- Covid-19 Mitigation Plan

Committee will not proceed with this policy, as it is not under the Board's jurisdiction.

Charter Policies-

Bill Clark, Deputy Superintendent, introduced attorney Michael Tucker. Mr. Tucker presented the Committee with a draft of the AR and BP charter policy. The Charter Policy contained the charter authorization, oversight, renewal, revocation and appeals within one policy. The draft policy reflected an overview of charter policies from around the state, CSBA Sample Policy, existing Charter Policies and Ed Code references.

Committee members had questions regarding fiscal impact of school and requested a date added to the draft policy.

Mr. Tucker will propose an updated charter policy draft at the next Policy Committee meeting.

4.5 Next steps for Policy Committee

Bring the Attorney Policy and Charter Policy back to next meeting, possibly in January 2021.

Include Superintendent Mackey and Ms. Schwerin for Attorney Policy discussion.

Include Mr. Clark and Mr. Tucker for Charter Policy discussion.

5. ADJOURNMENT

5.1 Adjournment

Committee Chair, Sarah Butler adjourned the meeting at 2:54pm