

MINUTES
December 9, 2015

MEMBERS

Pamela Mirabella, Area 1 Trustee
Christine Deane, Area 2 Trustee
Daniel Gomes, Area 3 Trustee
Mike Maxwell, Area 4 Trustee
Jeff Belle, Area 5 Trustee

ABSENT

None

STAFF PRESENT

Karen Sakata, Superintendent
Pamela Comfort, Deputy Superintendent
Bill Clark, Associate Superintendent, Business Services
Katie Gaines, Assistant Superintendent, Human Resources
Terry Koehne, Chief Communications Officer
Mac Carey, Chief Technology Officer

1. CALL TO ORDER

President Mirabella called the meeting to order at 5:29 p.m.

2. OPENING PROCEDURES

Reorganization of the Board

Ms. Mirabella nominated Ms. Deane as President, Mr. Maxwell as Vice President, and Mr. Belle as Clerk. Maxwell moved, Gomes seconded, and the Board voted 5-0-0 to approve as presented.

Ayes: Gomes, Maxwell, Mirabella, Deane, Belle
Noes: None
Absent: None
Abstain: None

Superintendent Sakata thanked Mr. Gomes for serving as President, January through May 2015, Ms. Mirabella for serving as President, May through December 2015 and presented each with an engraved gavel.

Agenda Review and Adoption

Maxwell moved, Belle seconded, and the Board voted 5-0-0 to approve the agenda as amended.

Ayes: Deane, Belle, Mirabella, Maxwell, Gomes
Noes: None
Absent: None
Abstain: None

3. CLOSED SESSION – None

4. RECOGNITIONS

4.1 Recognition and Presentation of Certificates to the Student Winners of the 2015 Contra Costa County Attendance Awareness Poster and Essay Contest

Lindy Khan, Director, Innovation and Support, explained the contest process. She introduced the student winners and presented each with a prize.

5. PUBLIC COMMENT

Kipp Penovich said overseers need to make sure publicly funded schools aren't misappropriated. Carol Heymeyer asked the Board to investigate complaints regarding an employee.

6. PUBLIC HEARINGS - none

7. CONSENT AGENDA

Mirabella moved, Gomes seconded, and the Board voted 5-0-0 to approve the Consent Agenda as amended. (Minutes pulled by Belle)

Ayes: Deane, Belle, Mirabella, Maxwell, Gomes

Noes: None

Absent: None

Abstain: None

7.3 Temporary County Certificates (TCCs) - October and November

7.4 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS 1-12/09/15

7.5 Consider Granting of a Contra Costa County High School Diploma to Adult School Student from the Contra Costa Adult School Program CCAS 1-12/09/15

7.6 Consider Granting of a Contra Costa County High School Diploma to Adult School Student from the Contra Costa Adult School Program CCAS 2-12/09/15

7.7 Consider Granting of a Contra Costa County High School Diploma to Adult School Student from the Contra Costa Adult School Program CCAS 3-12/09/15

Pulled from Consent Agenda

7.2 Board Meeting Minutes - November 4, 2015

Mr. Belle asked that his statement regarding a forensic audit of Clayton Valley Charter High School be added to the minutes.

Mirabella moved, Gomes seconded, and the Board voted 5-0-0 to approve the minutes as amended.

Ayes: Deane, Belle, Mirabella, Maxwell, Gomes

Noes: None

Absent: None

Abstain: None

8. SUPERINTENDENT'S UPDATE

Superintendent Sakata attended the toy giveaway at Marsh Creek Detention Center and the Marchus Thanksgiving Celebration. She also attended the California School Boards Association Annual Conference. She participated in the US-Japan Council Women in Leadership Roundtable.

9. BUSINESS/ACTION ITEMS

9.1 Presentation on the CCCOE Teacher Induction Program (TIP) and the Administrative Leadership Program (ALP)

Debra Sioui, Coordinator of the Teacher Induction Program (TIP), and Marsha Tokuyoshi, Coordinator of Administrator Leadership Program (ALP), provided brief overviews of the programs.

9.2 Adoption of the 2016 Proposed Schedule of Regular Meetings of the County Board of Education

Maxwell moved, Gomes seconded, and the Board voted 5-0-0 to approve the schedule of meetings as presented.

Ayes: Deane, Belle, Mirabella, Maxwell, Gomes

Noes: None

Absent: None

Abstain: None

9.3 Certificate of Signatures Resolution No. 7-15/16

Mirabella moved, Maxwell seconded, and the Board voted 5-0-0 to adopt resolution no. 7-15/16 as presented.

Ayes: Deane, Belle, Mirabella, Maxwell, Gomes

Noes: None

Absent: None

Abstain: None

9.4 2015-2016 First Period Interim Report

Bill Clark, Associate Superintendent, Business Services, explained the County Office of Education (COE) has received a positive certification, which means the COE will be able to meet its financial obligations for the current and two subsequent fiscal years.

Maxwell moved, Mirabella seconded, and the Board voted 5-0-0 to approve the First Period Interim Report as presented.

Ayes: Deane, Belle, Mirabella, Maxwell, Gomes

Noes: None

Absent: None

Abstain: None

9.5 Educator Effectiveness Spending Plan 2015-16, 2016-17 and 2017-18 Fiscal Years

Bill Clark shared the State requires the COE to present a spending plan that covers a three-year period.

Presented as information.

9.6 Other Post Employee Benefits (OPEB) Update

Presented as information.

9.7 Clayton Valley Charter High School (CVCHS) Oversight Update

Public Comment

Kipp Penovich commented on the governance at CVCHS.

Bill Clark presented a PowerPoint presentation and responded to questions from Board members.

10. CABINET MEMBER UPDATES

Deputy Superintendent, Pamela Comfort, shared the State Board of Education, California Department of Education, and California County Superintendents Educational Services Association are working together to support consistent statewide implementation of the state standards. Pam Tyson, Director, Curriculum and Instruction is serving as the assessment expert on the team to guide work around the implementation of math standards. Dr. Comfort also shared Emily Justice, Manager, Tobacco Use Prevention Education (TUPE) and Afterschool Programs, gave a presentation on e-cigarettes at a forum at St. Mary's College. Lindy Khan, Director, Innovation and Support, gave a presentation on attendance and chronic absences at the CSBA conference.

Bill Clark shared the savings realized from the Supplemental Early Retirement Plan (SERP).

Assistant Superintendent, Human Resources, Katie Gaines, shared that two bargaining sessions with California Teachers Association (CTA) have taken place. Bargaining sessions with Local One are scheduled to begin soon. The Job Fair will take place Saturday, February 27 at Alhambra High School.

Chief Information Officer, Terry Koehne, shared COE teacher of the year, Maria McClain, from Antioch Unified School District, was named a semi-finalist at the state level. The Model United Nations program is completed and Academic Decathlon and Mock Trials will begin soon. Information will be posted on the COE website. He unveiled the new COE logo and tag line "Learn, Lead and Achieve".

Chief Technology Officer Mac Carey, recently attended the California Educational Technology Professionals Association Conference. He also attended the County Superintendents Technology Subcommittee meeting at Stanford University.

11. LEGISLATIVE UPDATE

Ms. Mirabella will share with the Board and staff copies of the information she received at the CSBA conference on the new laws that impact K-12 Education.

12. CORRESPONDENCE - None

13. EVENTS CALENDAR

January 20, 11:00 a.m., WCDF Awards Ceremony
January 21, 11:00 a.m., MCDF Awards Ceremony
January 27, 6:00 p.m., Delta Vista Awards Night

BOARD MEETING DATES		
Board Meeting	January 14	5:00 p.m.
Board Meeting	February 4	5:00 p.m.
Board Retreat	February 18	5:00 p.m.
Board Meeting	March 4	5:00 p.m.
Board Meeting	March 18	5:00 p.m.
Board Meeting	April 15	5:00 p.m.
Board Meeting	May 6	5:00 p.m.
Budget Workshop	May 20	4:00 p.m.
Board Meeting	May 20	6:00 p.m.
Budget Workshop	June 3	4:00 p.m.
Board Meeting	June 3	6:00 p.m.
Board Meeting	June 17	5:00 p.m.
Board Meeting	July 15	5:00 p.m.
Board Meeting	August 12	5:00 p.m.
Board Meeting	September 2	5:00 p.m.
Board Meeting	September 16	5:00 p.m.
Board Meeting	October 7	5:00 p.m.
Board Meeting	October 21	5:00 p.m.
Board Meeting	November 4	5:00 p.m.
Board Meeting	December 9	5:00 p.m.

14. BOARD REPORTS

Mr. Belle, Ms. Mirabella and Ms. Deane attended the California School Boards Association Conference. Mr. Maxwell attended football games at Clayton Valley Charter High School. He also met with the Superintendent of San Ramon Valley Unified School District. Ms. Mirabella attended the Charter School Authorizer Consortium at the Alameda County Office of Education. Ms. Deane attended the Thanksgiving Feast at Marchus School.

15. ADJOURNMENT

The meeting adjourned at 8:42 p.m.