

**Contra Costa County Board of Education**  
**MINUTES**  
BOARD OF EDUCATION MEETING- JOINT MEETING –  
Board of Education and County Committee on School District Organization  
December 15, 2021

**MEMBERS**

Consuelo Lara, Area 1 Trustee  
Sarah Butler, Area 2 Trustee  
Anamarie Avila Farias, Area 3 Trustee  
Mike Maxwell, Area 4 Trustee  
Annette Lewis, Area 5 Trustee

**STAFF PRESENT**

Lynn Mackey, Superintendent  
Denise Porterfield, Deputy Superintendent, Business Services  
Norma Gonzales, Assistant Superintendent, Human Resources  
Nick Berger, Senior Director, Student Programs  
Marcus Walton, Director, Communications  
Michelle Kiernan, Exec. Asst. To the Superintendent and Board  
Neil McChesney, Coordinator, Charter School Oversight  
Cynthia Schwerin- County Counsel  
Paul Mitchell- Redistricting Partners

**1. CALL TO ORDER**

Board President, Annette Lewis called the Board meeting to order at 5:01 p.m.

**2. GENERAL INFORMATION**

**2.1 General Information**

**3. OPENING PROCEDURES**

**3.1 Roll Call**

All Board Members are present.

**3.2 Agenda Review and Adoption**

Action: Adopt the agenda as presented.

Motion by Anamarie Farias, second by Mike Maxwell

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

**4. CLOSED SESSION**

None

**5. RECOGNITIONS**

None

**6. CONSENT AGENDA**

**6.1 Consent Agenda**

**6.2 Board Meeting Minutes - November 17, 2021**

**6.3 Temporary County Certificates (TCCs) - November 2021 (GONZALES)**

**6.4 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS1-121521 (BERGER) – ACTION**

Action: Adopt the consent agenda as presented.  
Motion by Mike Maxwell, second by Sarah Butler  
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler  
No: None  
Absent: None  
Final Resolution: Motion Passes

**7. PUBLIC COMMENT**

**7.1 Public Comment**

Hulan Barnett- West Contra Costa agenda/ Vaccine mandate

**8. PUBLIC HEARINGS**

**8.1 Labor Agreement Proposals - PEU LOCAL ONE/AFSCME COUNCIL 57 (GONZALES)**

Norma Gonzales, Assistant Superintendent, Human Resources presented a public hearing on PUE Local One/ AFSCME Labor Agreement Proposals, including:

Public Hearing of Labor Agreement Proposals:

- Initial Proposal from PEU Local One/AFSCME Council 57 for Reopener Agreement
- Initial Management Proposal for Reopener Agreement with Representatives of the Classified Unit

These proposals were presented in accordance with SP 4243.1 regarding the public noticing of collective bargaining proposals. Administrative Regulation 4243.1 provides that initial collective bargaining proposals shall be presented to the Board of Education and County Superintendent of Schools in public during a regularly scheduled Board Meeting. Following initial presentation of this proposal (Nov. 17, 2021), the Board schedules a public hearing at the next regularly scheduled meeting in order to receive public input (Dec. 15, 2021).

**8.2 Trustee Area Redistricting (PORTERFIELD)**

Denise Porterfield, Deputy Superintendent, introduced Paul Mitchell from Redistricting Partners (contractor) who provided the Board with a presentation on trustee area redistricting project. Mr. Mitchell presented the Board with information on redistricting, redistricting principals, communities of interest, Fair Maps Act, sample maps, deviation percentages and next steps in the process.

After each decennial census, the Contra Costa County Board of Education must review and align its boundaries to equally balance the population within the trustees’ areas as closely as practical. The County Superintendent of Schools has engaged a demographer for this work and is seeking input from the public on this matter.

Board members asked questions regarding nearby agencies lines, the Livermore Valley boundary line and preserving school district lines.

Mr. Mitchell will join the January 19 Board Meeting with draft map options.

**9. BUSINESS/ACTION ITEMS**

**9.1 Reorganization of the Board of Education - Elect President and Vice President- ACTION**

The Board nominated candidates to fill the positions of President and Vice President for the Board of Education beginning December 15, 2021.

Sarah Butler was nominated and voted in as Board President, beginning December 15, 2021.

Consuelo Lara was nominated and voted in as Board Vice President, beginning December 15, 2021.

Action: Elect Sarah Butler as Board President  
Motion by Annette Lewis, second by Mike Maxwell  
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None  
Absent: None  
Final Resolution: Motion Passes

Action: Elect Consuelo Lara as Board Vice President  
Motion by Anamarie Farias, second by Sarah Butler  
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler  
No: None  
Absent: None  
Final Resolution: Motion Passes

Following this motion, meeting facilitation has been transferred to Trustee Sarah Butler.

**9.2 Acting as the County Committee on School District Organization, elect officers for County Committee on School District Organization for 2022 – ACTION**

County Board Bylaw 9600 states: “The County Board of Education acts as the County Committee on School District Organization. Where no legal provisions exist as to the governance of the County Committee on School District Reorganization, it will be governed by existing bylaws applicable to the County Board of Education.”

Historically, the board members elected as the officers for the County Board of Education also hold the same offices on the County Committee.

Action: Elect officers Sarah Butler as President and Consuelo Lara as Vice President on County Committee  
Motion by Annette Lewis, second by Mike Maxwell  
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler  
No: None  
Absent: None  
Final Resolution: Motion Passes

**9.3 Announcement of Superintendent as Secretary & Executive Officer to County Board- INFORMATION**

According to BB 9100- At the organizational meeting, the County Board shall: Announce the County Superintendent as secretary and executive officer to the County Board.

**9.4 Authorize Board Signers- ACTION**

According to BB 9100: At the organizational meeting, the County Board shall authorize signatures.

Action: Designate Sarah Butler to be signer and Consuelo Lara to be signer in her absence  
Motion by Annette Lewis, second by Mike Maxwell  
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler  
No: None  
Absent: None  
Final Resolution: Motion Passes

**9.5 AB 361- Authorize Teleconferencing for Meetings- ACTION**

The Board voted to allow for teleconference meetings for the next 30 days.

Action: Adopt the findings and direction listed in this agenda item  
Motion by Annette Lewis, second by Mike Maxwell  
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler  
No: None  
Absent: None  
Final Resolution: Motion Passes

**9.6 Mt. McKinley Reading Intervention Presentation (BERGER) – INFORMATION**

Nick Berger, Senior Director, Student Programs, introduced Principal Robert Bowers. Mr. Bowers presented the Board with information about the reading intervention and support program that has been implemented at Mt. McKinley School. Mr. Bowers highlighted the assessment, targeted intervention, monitoring, data and evaluation used with the Renaissance Star Reading Program.

Board members asked questions regarding reading growth and student goals.

### **9.7 Charter School Update (MCCHESNEY) INFORMATION**

Neil McChesney, Coordinator of Charter School Oversight, gave the Board a general update on the County board authorized Charter schools. The update included information on the oversight management system, Epicenter, charter ESSER III plans, Clayton Valley Charter update, Manzanita School update and LCAP overview.

Neil McChesney introduced 2 charters to present their Charter School LCAP information to the Board.

Administration team from Golden Gate Community School gave a presentation to the Board regarding their LCAP goals and other information about their programs.

Administration team from Manzanita gave a presentation to the Board regarding their LCAP goals and other information about their programs.

Board members thanked the group for the presentation and ask questions regarding advisory board and student enrollment.

### **9.8 Seal of Civic Engagement (BERGER) - INFORMATION/ ACTION**

Nick Berger, Senior Director, Student Programs, introduced Rebecca Vichiquis, Director, Student Programs. Ms. Vichiquis presented the Board with information about the California State Seal of Civic Engagement. The Legislature passed Assembly Bill 24 to require the State Superintendent of Public Instruction (CDE) to recommend the design and implement criteria for awarding a State Seal of Civic Engagement to pupils who have demonstrated excellence in civics education and participation and an understanding of the United States Constitution.

Action: Adopt Seal of Civic Engagement Resolution as presented.

Motion by Mike Maxwell, second by Annette Lewis

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

### **9.9 Educator Effectiveness Spending Plan 2021-22, 2022-23, 2023-24, 2024-25 and 2025-26 Fiscal Years for CCCOE Court Schools and Special Education Programs- (BERGER)- ACTION**

Nick Berger, Senior Director, Student Programs, presented the board with information on their Educator Effective Spending Plan for CCCOE schools.

As a condition of receiving Educator Effectiveness funds, a school district, county office of education, charter school, or state special school is required to:

- On or before December 30, 2021, develop and adopt a plan delineating how the Educator Effectiveness funds will be spent including the professional development of teachers, administrators, paraprofessionals, and classified staff. The plan must be explained in a public meeting of the governing board of the school district or county board of education, or governing body of the charter school before its adoption in a subsequent public meeting.
- As a condition of apportionment, submit an annual data report and an annual expenditure report detailing information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, paraprofessional educators or classified staff that received professional development on or before September 30 of each year. In addition, as a condition of apportionment, a final data and expenditure report is also required to be submitted to the CDE on or before September 30, 2026.

Funds may be expended for the purposes identified in Assembly Bill 130, Chapter 44, Section 22. These expenditures may take place over fiscal years 2021–22, 2022–23, 2023–24, 2024–25, and 2025–26. LEAs may use these allocated funds to provide professional learning for teachers, administrators, paraprofessionals, and classified staff that interact with pupils in order to promote educator equity, quality, and effectiveness. Funding apportioned for Educator Effectiveness is subject to the annual audits required by Section 41020 of the EC.

Per EC 41480, local educational agencies shall coordinate the use of Title II funds with the expenditure of Educator Effectiveness funds and to ensure professional development meets educator and pupil needs, local educational agencies are encouraged to allow school site and content staff to identify the topic or topics of professional learning.

Mr. Berger had previously brought this document to the Board for information at the last regular Board Meeting.

Board members asked questions regarding the approval process and duration. Trustee Lewis requested information regarding the funding breakdown, which will be addressed by Mr. Berger at the February Board Meeting.

Action: Approval of Educator Effectiveness Funds Expenditure Plan, changing Board President to Sarah Butler.

Motion by Mike Maxwell, second by Annette Lewis

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

### **9.10 Educator Effectiveness Spending Plan 2021-22, 2022-23, 2023-24, 2024-25 and 2025-26 Fiscal Years For Golden Gate Community Schools- (BERGER)- ACTION**

Nick Berger, Senior Director, Student Programs, presented the board with information on their Educator Effective Spending Plan for GGCS.

As a condition of receiving Educator Effectiveness funds, a school district, county office of education, charter school, or state special school is required to:

- On or before December 30, 2021, develop and adopt a plan delineating how the Educator Effectiveness funds will be spent including the professional development of teachers, administrators, paraprofessionals, and classified staff. The plan must be explained in a public meeting of the governing board of the school district or county board of education, or governing body of the charter school before its adoption in a subsequent public meeting.
- As a condition of apportionment, submit an annual data report and an annual expenditure report detailing information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, paraprofessional educators or classified staff that received professional development on or before September 30 of each year. In addition, as a condition of apportionment, a final data and expenditure report is also required to be submitted to the CDE on or before September 30, 2026.

Funds may be expended for the purposes identified in Assembly Bill 130, Chapter 44, Section 22. These expenditures may take place over fiscal years 2021–22, 2022–23, 2023–24, 2024–25, and 2025–26. LEAs may use these allocated funds to provide professional learning for teachers, administrators, paraprofessionals, and classified staff that interact with pupils in order to promote educator equity, quality, and effectiveness. Funding apportioned for Educator Effectiveness is subject to the annual audits required by Section 41020 of the EC.

Per EC 41480, local educational agencies shall coordinate the use of Title II funds with the expenditure of Educator Effectiveness funds and to ensure professional development meets educator and pupil needs, local educational agencies are encouraged to allow school site and content staff to identify the topic or topics of professional learning.

Mr. Berger had previously brought this document to the Board for information at the last regular Board Meeting.

Action: Approval of Educator Effectiveness Funds Expenditure Plan for GGCS, changing Board President to Sarah Butler.

Motion by Mike Maxwell, second by Anamarie Farias

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

**9.11 2021-22 First Period Interim Report (PORTERFIELD) – ACTION**

Denise Porterfield, Deputy Superintendent, provided the board with information on the First Interim Report for the Contra Costa County Office of Education. The California Education Code provides that each school district and county office complete an interim financial report for the period ended October 31 of each fiscal year. The interim report is to be reviewed at a County Board of Education meeting. Attached is the 2021-22 First Period Interim Report for the County Office of Education. The Report details the financial condition of the County Office and compares current year projected expenditures and revenues to the Board approved operating budget. The Report provides for a Positive Certification indicating that the Contra Costa County Office of Education will meet its financial obligations for the current and two subsequent fiscal years.

Board members asked questions regarding the final reserves.

Action: Review and approve the 2020-21 First Interim Report of the Contra Costa Count Office of Education

Motion by Mike Maxwell, second by Consuelo Lara

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

**9.12 Investment Activities Report (PORTERFIELD) – INFORMATION**

Denise Porterfield, Deputy Superintendent, provided the board with information on the County School Service Fund (CSSF) Investment Activities for the quarter ending September 30, 2021.

Board members asked questions regarding the adult education funding and charter school funding.

**9.13 Committee Assignments 2022 – ACTION**

According to Board Bylaw 9130, President Butler appointed committee members to the following committees:

Policy Committee:

Mike Maxwell

Anamarie Farias

Charter Committee:

Sarah Butler

Consuelo Lara

Budget Committee:

Mike Maxell

Anamarie Farias

Legislative Committee:

Annette Lewis

Consuelo Lara

Action: Approve committee assignments as listed

Motion by Annette Lewis, second by Consuelo Lara

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

**9.14 Review the 2022 Proposed Schedule of Regular Meetings of the County Board of Education – ACTION**

Board Members were presented with 2 calendar options for regular Board Meetings.

Calendar option 1 has at least 1 meeting per month, starting at 5:00pm, unless workshop scheduled

Calendar option 2 has a meeting scheduled 2 times per month, starting at 5:30 on workshop dates

Action: Approve calendar option 1

Motion by Anamarie Farias, second by Mike Maxwell

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

**10. SUPERINTENDENT'S UPDATE**

**10.1 Superintendent's Update**

Lynn Mackey, Superintendent of Schools, provided the board with information on CCCOE's Ethnic Studies roll out. Ongoing work with Educational Services Department and districts continues.

Superintendent Mackey has attended County Wide Covid Meetings, District Superintendent Covid Meetings, State and Bay Area and District Covid meetings, Leadership Council, Safe Schools for All Statewide Meetings, Library Commission Meeting, Equity Committee Meeting, DVC's Superintendent's Breakfast, participated in County Health Needs Assessment Meeting, Asm Bauer-Kahan Town Hall, hosted Town Hall on Vaccinations. Visited The Learning Center in Pittsburg and Credential Program faculty launch

**11. CABINET MEMBER UPDATES**

**11.1 Cabinet Member Updates**

Norma Gonzales, Assistant Superintendent, Human Resources, reported that CCCOE's HR Department has started negotiations with certificated and classified bargaining units. HR is hosting the annual Certificated Recruitment Fair in February 2022 at Alhambra High School. Equity Committee met last week, welcoming Dr. Rodgers-Ard, consultant, assisting to launch equity work.

Denise Porterfield, Deputy Superintendent, reported that the IT Department is working to develop additional safety protocols, General Services is working on an energy retro-fit. Business Department is getting ready for the January Budget Report.

**12. BOARD UPDATES**

**12.1 Board Standing Committee Reports**

Charter Committee- nothing to report, meeting is being scheduled

Policy Committee- was not able to meet on Dec. 6, will reschedule

Budget Committee- nothing to report

Legislative Committee- first meeting happened on November 22

CSBA Delegate Assembly-

New Region 7 Director - James Aguilar San Leandro USD

Many bylaws changes have been sent back to the Bylaws committee for review

Mike Teasdale elected to be CSBA Delegate at large for County Boards

Bettye Lusk for CSBA Delegate at large African American

CCBE-

Susan Markarian Pacific Union SD for President Elect

Alber Gonzalez, Santa Clara USD elected from the floor for Vice President

**12.2 Board Member Updates**

Trustee Anamarie Farias:

- Attended the CSBA Annual Conference in San Diego

Trustee Annette Lewis:

- November 19 - Attended (online) CSBA Governance Task Force webinar regarding bylaws changes for CSBA
- November 29 attended Region 7 caucus meeting for CSBA
- November 29th and December 1 attended CSBA Delegate Assembly
- December 2 CCBE Directors meeting
- December 2 thru 4 General Sessions
  - CSBA General meeting where Fiona Ma spoke. Keynote was Dr. Victor Rios spoke with key take away that we need to understand the concerns of the students. Know where they come from in order to serve their needs fully.
  - 2nd session had inspiring student board member panel
  - 3rd general session saved best for last Elaine Welteroth spoke about being change makers and the importance of taking that step, but still acknowledging those who are there working in collaboration. Get new voices in but they can learn from the old. Also about looking for untraditional job paths, how the old school to career to retirement is not the model anymore.
- breakout sessions attended on SpED Funding, MIG alumni reception, Accelerated Learning to Address Learning Loss, What does the County Superintendent of Schools Do and How Does the County Office of Education's Budget Reflect those Responsibilities?, CTE pathways, Social Emotional Learning and Mental Health Presentation
- December 3rd attended the CCBE membership meeting and was elected to the nominating committee
- December 7 attended the ribbon cutting for the Freedom high theater and CTE Construction Trades building.
- December 9 attended the roundtable hosted by Assembly member Rebecca Bauer Kahan followed by the Virtual Legislative Town hall with the Assembly member Bauer Kahan and Assembly member Steve Glazer

Trustee Consuelo Lara:

- Attended the CSBA Annual Conference in San Diego
  - Strands Equity and Ethnic Studies Meeting
  - CCBE General Membership Meeting
  - Outdoor Education Session

Trustee Mike Maxwell:

- Attended choral presentations at Campolindo, Monte Vista, Las Lomas, Dougherty Valley, SRVUSD
- Guest judge at SRVHS Senior Dodge Ball game

Trustee Sarah Butler:

- Dec 1-4- Attended the CSBA Annual Conference in San Diego
  - Attended CCBE Breakfast
- Dec. 9- Attended Ams. Bauer-Kahan and Senator Glazer Town Hall

## 13. EVENTS CALENDAR

### 13.1 Calendar of Events 2021

### 13.2 Board Meeting Dates 2021

## 14. ADJOURNMENT

### 14.1 The President will adjourn the Board meeting

President Butler adjourned the meeting at 9:16 pm.



