

# Contra Costa County Board of Education

## Minutes

Board Meeting  
December 16, 2020

### **MEMBERS**

Consuelo Lara, Area 1 Trustee  
Sarah Butler, Area 2 Trustee  
Anamarie Avila Farias, Area 3 Trustee  
Mike Maxwell, Area 4 Trustee  
Annette Lewis, Area 5 Trustee

### **STAFF PRESENT**

Lynn Mackey, Superintendent  
Bill Clark, Deputy Superintendent, Business Services  
Cheryl Cotton- Assistant Superintendent, Human Resources  
Nick Berger- Senior Director, Student Programs  
Marcus Walton- Director, Communications

### **1. CALL TO ORDER**

Board Vice President, Annette Lewis called the meeting to order at 5:01 p.m.

### **2. GENERAL INFORMATION**

#### **2.1 General Information**

### **3. OPENING PROCEDURES**

#### **3.1 Roll Call**

All Board Members are present

#### **3.2 Agenda Review and Adoption**

Maxwell moved, Butler seconded and the Board voted 5-0-0 to adopt the agenda as presented.

Ayes: Butler, Farias, Lara, Lewis, Maxwell

Noes: None

Absent: None

Motion passes.

### **4. CLOSED SESSION**

#### **4.1 NONE**

### **5. RECOGNITIONS**

#### **5.1 Past Board Member Recognition (MACKEY)**

In remembrance of former Contra Costa County Board of Education Trustee, Glenn Ruley. Glenn passed away on December 5th. Glenn was on the county board from 1998 until he retired in 2014.

#### **5.2 Recognize Outgoing Board Members**

Superintendent, Board Members, Cabinet and members of the public recognized outgoing Board members Vikki Chavez and Dr. Fatima Alleyne and thanked them for their service.

Public Comment:  
Yanad Burrell  
Willie Mims  
Dr. Fatima Alleyne

**5.3 Oath of Office (MACKEY)**

Newly elected Board Members Consuelo Lara, Trustee, Area 1 and Anamarie Avila Farias, Trustee, Area 3 took their ceremonial Oath of Office. Administered by Superintendent Lynn Mackey.

**5.4 Education Champions (WALTON)**

C.O.P.E. Family Support Center has been selected to receive the CCCOE Education Champion award for the month of December 2020. Superintendent Mackey recognized Education Champion, C.O.P.E. Family Support Center and thanked C.O.P.E. for their help and collaboration.

**6. CONSENT AGENDA**

**6.1 Consent Agenda**

**6.2 Board Meeting Minutes - October 21 and November 18, 2020**

**6.3 Temporary County Certificates (TCCs) - November 2020 (COTTON)**

**6.4 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM2–121820 (BERGER) – ACTION**

**6.5 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM3–121820 (BERGER) – ACTION**

**6.6 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM4–121820 (BERGER) – ACTION**

**6.7 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM5–121820 (BERGER) – ACTION**

**6.8 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM6–121820 (BERGER) – ACTION**

Maxwell moved, Butler seconded and the Board voted 5-0-0 to approve the Consent Agenda as presented.

Ayes: Butler, Farias, Lara, Lewis, Maxwell  
Noes: None  
Absent: None

Motion passes.

**7. PUBLIC COMMENT**

**7.1 Public Comment**

None

**8. PUBLIC HEARINGS**

None

**9. BUSINESS/ACTION ITEMS**

**9.1 Reorganization of the Board of Education - Elect President and Vice President**

The Board will nominate and vote for candidates to fill the positions of President and Vice President for the Board of Education beginning December 16, 2020.

Maxwell Nominated           Annette Lewis for Board President  
   Sarah Butler for Board Vice President

Maxwell moved, Lewis seconded and the Board voted 3-2-0 to approve nominations.

Ayes: Lara, Lewis, Maxwell  
Noes: Butler, Farias  
Absent: None

Motion passes.

**9.2 Acting as the County Committee on School District Organization, elect officers for County Committee on School District Organization for 2020 – ACTION**

According to Board Bylaw 9600, Board nominates officers to serve as President and Vice President on the County Committee on School District Organization.

Maxwell nominated to maintain Board Officer as County Committee Officers Annette Lewis for President  
   Sarah Butler for Vice President

Maxwell moved, Lara seconded and the Board voted 5-0-0 to approve nominations.

Ayes: Butler, Farias, Lara, Lewis, Maxwell  
Noes: None  
Absent: None

Motion passes.

**9.3 Announcement of Superintendent as Secretary & Executive Officer to County Board- INFORMATION**

In accordance with Board Bylaw 9100, Board President Annette Lewis announced Superintendent Mackey as Secretary and Executive Officer to the County Board.

**9.4 Authorize Board Signers**

According to Board Bylaw 9100, Board nominates two members to become authorized Board signers.

Maxwell nominated to maintain Board Officer as Board signers   Annette Lewis  
   Sarah Butler

Maxwell moved, Farias seconded and the Board voted 5-0-0 to approve nominations.

Ayes: Butler, Farias, Lara, Lewis, Maxwell  
Noes: None  
Absent: None

Motion passes.

### **9.5 Committee Assignments 2021 – ACTION**

According to Board Bylaw 9130, the Board president may appoint standing committees, as deemed necessary. The Board also nominates a member for the CSBA Regional County Delegate & CCBE Board of Directors.

Standing Committee appointments:

Budget: Maxwell  
Farias

Charter: Butler  
Lara

Policy: Maxwell  
Farias

Legislative: Butler  
Lara

Trustee Farias expressed an interest in an Equity Committee at some point in the future.

Delegate for CSBA & CCBE: Annette Lewis

Butler moved, Maxwell seconded and the Board voted 5-0-0 to approve nomination.

Ayes: Butler, Farias, Lara, Lewis, Maxwell  
Noes: None  
Absent: None

Motion passes.

### **9.6 Review the 2021 Proposed Schedule of Regular Meetings of the County Board of Education – DISCUSSION**

Board members were presented with a schedule of Board meetings for 2021.

Trustee Butler asked about adding a July meeting, moving the May 12<sup>th</sup> Budget Workshop to after the May revise. Trustee Maxwell reminded us that in July we have several Interdistrict Transfer Meetings.

### **9.7 Review Governance Calendar**

Board members were presented with the Board Governance Calendar, which indicates items for Board consideration each month of the year.

Board members had an interest in having a Board Retreat in January Trustee Butler suggested updating our Governance Calendar and reviewing it at the Board Retreat. Trustee Lara requested the retreat include equity discussion, goal setting and priorities and that we use an outside facilitator. Trustee Butler also requested discussion of governance, roles, and information. Board members had an interest in having a Board Retreat in January. President Lewis will meet with Superintendent Mackey to discuss scheduling the Board Retreat.

### **9.8 Labor Agreement Proposal - CCCSEA (COTTON) – INFORMATION**

Cheryl Cotton, Assistant Superintendent, Human Resources, presented the Board with the initial labor agreement proposal from CCCSEA.

### **9.9 Budget Overview for Parents (CLARK) – ACTION**

Bill Clark, Deputy Superintendent, presented the Board with information for 2020–21, as local governing boards or governing bodies are required to adopt and submit the Budget Overview for Parents on or before December 15, 2020, in conjunction with the LEA's first interim budget report. SB 98 decoupled the Budget Overview for Parents

from the LCAP for 2020–21 and tied it to the First Interim report. SB 820 requires the Budget Overview for Parents template to be aligned to the Learning Continuity Plan. As such, the revenue and budgeted expenditures referenced in the 2020–21 Budget Overview for Parents are tied to the LEA’s First Interim report, its Learning Continuity Plan, and its 2019–2020 LCAP. It is recommended that school districts and COEs present their 2020–21 Budget Overview for Parents to their local governing board for adoption at the same public meeting at which the First Interim Report is approved.

Maxwell moved, Butler seconded and the Board voted 5-0-0 to approve GGCS budget overview.

Ayes: Butler, Farias, Lara, Lewis, Maxwell

Noes: None

Absent: None

Motion passes.

Maxwell moved, Butler seconded and the Board voted 5-0-0 to approve Mt. McKinley School budget overview.

Ayes: Butler, Farias, Lara, Lewis, Maxwell

Noes: None

Absent: None

Motion passes.

#### **9.10 Investment Activities Report (CLARK) – INFORMATION**

Bill Clark, Deputy Superintendent, presented the Board with an update on the County School Service Fund (CSSF) Investment Activities for the quarter ending September 30, 2020.

#### **9.11 2020-21 First Period Interim Report (CLARK) – INFORMATION**

Bill Clark, Deputy Superintendent, presented the Board with information regarding the First Interim Report. California Education Code provides that each school district and county office complete an interim financial report for the period ended October 31 of each fiscal year. The interim report is to be reviewed at a County Board of Education meeting. Attached is the 2020-21 First Period Interim Report for the County Office of Education. The Report details the financial condition of the County Office and compares current year projected expenditures and revenues to the Board approved operating budget. The Report provides for a Positive Certification indicating that the Contra Costa County Office of Education will meet its financial obligations for the current and two subsequent fiscal years.

### **10. SUPERINTENDENT'S UPDATE**

#### **10.1 Superintendent's Update**

Superintendent Mackey gave the Board an update on the County Office’s upcoming winter break, Contra Costa County’s Shelter-In-Place order, Learning Centers (Hubs), new Board members and an upcoming Board retreat.

### **11. CABINET MEMBER UPDATES**

#### **11.1 Cabinet Member Updates**

Bill Clark, Deputy Superintendent, gave the Board an update on CoCo SPA charter approval requires an MOU. Mr. Clark is working on that with the charter and our legal counsel. The state is in the process of addressing Northgate proposal within Mt. Diablo USD. The Board asked Mr. Clark about the Manzanita MOU. Mr. Clark will check on that. Mr. Clark met with Charters and discussed Policy Committee’s work on revisions to Charter Policies based on AB 1505.

Cheryl Cotton, Assistant Superintendent, Human Resources, updated the Board that there have been no new managers hired since the last Board meeting. Ms. Cotton also informed the Board that she will be leaving the County Office on January 15. She will be working with Tony Thurmond in the State Department of Education. The Board congratulated Ms. Cotton on her new position.

## **12. BOARD REPORTS**

### **12.1 Board Reports**

Trustee Lara attended the CSBA Masters in Governance Workshop for County Board Members.

Trustee Farias attended K-12 Politics workshop at AEC Conference.

Trustee Butler attended the CSBA Masters in Governance Workshop for County Board Members, the CSBA Workshop for Board Presidents and the CCCSBA Executive Committee Meeting.

Trustee Lewis attended the CSBA Masters in Governance Workshop for County Board Members and the AEC Conference.

## **13. EVENTS CALENDAR**

### **13.1 Calendar of Events**

No events to report

## **14. ADJOURNMENT**

### **14.1 The President will adjourn the Board meeting**

Board President, Annette Lewis adjourned the meeting at 8:04pm.