

Contra Costa County Board of Education

MINUTES

Special Board Meeting- Charter Committee Meeting
January 22, 2020

MEMBERS

Fatima Alleyne, Area 1 Trustee
Annette Lewis, Area 5 Trustee

STAFF PRESENT

Bill Clark, Deputy Superintendent, Business Services
Pam Tyson, Director, Administrative Services

ALSO PRESENT

Jim Scheible
Wendy Bumbaca
Robin Soto
Sarah Butler
Linda Mayo

1. CALL TO ORDER

1.1 The Committee Chairperson will Call the Meeting to Order

Committee Chair, Dr. Alleyne called the meeting to order at 9:15 a.m.

1.2 Roll Call

All Committee members present

1.3 Approval of Agenda

Agenda approved as presented

2. GENERAL INFORMATION- None

3. PUBLIC COMMENT

Jim Scheible- CVCHS

4. CHARTER COMMITTEE

4.1 Approval of Minutes

August 13, 2019 and October 29, 2019 minutes approved as presented.

4.2 Charter School MOU

Approved changes on MOU:

- a. 1.5 - Remove “reasonably” from “reasonably assured that the...”
- b. 2.4 – Add “and if applicable B” behind “...shall include Schedule A.”
- c. 4.3 – renumber Education Code Reference to update current code

- d. 5.3 – “to the CCCOE for review” to sentence ...an updated version shall be submitted (insert here) within fourteen (14) business days...”
- e. 7.1 – Replace “in keeping with” with “according to” to sentence “...will be conducted in keeping with the requirements of the Ralph M. Brown Act...”
- f. 7.2.1 – Language to be added to have documents posted before the meeting
- g. 9.2 – Add “level of physical or mental ability” after “...Level of academic performance, level of academic achievement,”
- h. 9.4 – add “(including the CCCOE) after “...shall notify the parities”
- i. 13.2 – add “and state” after “...cannot exempt itself from applicable local”
- j. Add as 13.4 “To ensure adequate facilities are available to students, at the time of opening or renewal, all charter schools shall demonstrate good standing on their lease agreement and shall provide such documentation to the parties during the annual review and upon request.”
- k. Renumber prior 13.4 to 13.5
- l. 15.2 – change “provided” to submitted” in the sentence “...shall be provided to the County as specified.”
- m. 23.1.2 change “Charter” to “County Board” in sentence “...facility not expressly authored by the Charter.”
- n. 23.1.3 – Looking to change the threshold on changes in enrollment. Possible based on size of school.
- o. 23.1.4 – change “Charter” to “County Board” in sentence “...not expressly authorized by the Charter...”
- p. 23.2 – Add “and the County Board” after “...following notification to the CCCOE”
- q. On Schedule A 4.3 (p 13) change ACOE to CCCOE

Public Comment- Robin Soto, Jim Scheible, Wendy Bumbaca, Linda Mayo

Bill Clark noted he will seek legal guidance on 23.1 and 13.4

4.3 Review Schedule A

- a. Schedule A – Add language to the introduction which states: The authorizer or designee may request documents and information from the charter school by email, phone or other form of communication. The charter school shall respond to the request within 10 days for the purposes of confirming the request and establishing an agreed upon timely date for the submission of the information to the County Office. Information not submitted to the County Office within the agreed upon timeline will be referred to the Authorizer for further action.
- b. Schedule A – Add back to the revised schedule the “Method of Delivery” column, or change the column titled Special Note to Method of Delivery and Display.
- c. Schedule A – Add back to the revised schedule processes for Board election and involvement of parents/guardians in decision making (including annual schedule, how parents engaged, and how many attending).
- d. Schedule A: – Certification of Board trainings, background check, TB screening, Mandated Reporter Training, Safety Training, provision of Notice to Parents/Guardians (All of these forms will be posted on the charter’s website).
- e. Schedule A – Include the requirement to complete an annual certification letter which requires confirmation that the charter has met all the necessary certification requirements each year. Reports of student admission, enrollment, and exit procedures, which is required CDE reporting according to SB 75.
- f. Schedule A – Add Designated Foster Youth Coordinator and the row entitled School Leadership Information
- g. Schedule A – Proof of Insurance – 2.2 what types are the types of insurance required?
- h. Schedule A - top of page 5 (PT Revised 11/20) fix the first item that refers to faculty certification, but description is facility inspection.
- i. Schedule A/Standard MOU – Prepare a list of all standard MOU items that include references to Schedule A or B. List the Schedule reference and what changes if any are required to align the MOU with the Appendices.

Public Comment- Linda Mayo, Jim Scheible, Robin Soto

4.4 Discuss Impact of Schedule A Changes

CCCOE staff will pull out and correct references based on today's decisions.

4.5 Clayton Valley Charter High School Review of Findings

Document provided with proposed CVCHS MOU:

- a. Document shared with Clayton Valley responses to Material Revisions and MOU edits.
- b. 2.a - No enrollment increase
- c. 2.b - A to G requirements. Trustee Lewis feels this is material revision and does not support this as a graduation requirement
- d. 2.3c – CVCHS shall increase marketing to match community
- e. 2.d – Needs attorney review to ensure language ensures not a CMO
- f. 2.e – Request language requiring compliance with all lease agreement, not just currently paid
- g. 2F – no additional locations without County Board of Education approval
- h. Additions to MOU based on law changes to be inserted as not in original petition
- i. Dr. Alleyne asked Mr. Scheible about the number of students that dis-enroll from the charter that have an IEP or 504 meeting scheduled in the future. He indicated that was not

Public Comment- Jim Scheible, Wendy Bumbaca

Next Steps:

- a. Trustees Alleyne and Lewis to review document submitted by CVCHS on MOU. Submit questions by January 31 to staff (Send to Bill Clark, Pam Tyson and cc Supt.)
- b. February 12, board to be presented CVCHS MOU for initial review. Approval on Agenda for March Board meeting.
- c. Final MOU and Appendix A for February 12 Board meeting.

5. ADJOURNMENT

The meeting adjourned at 12:01 p.m.