



CURRICULUM COUNCIL SUMMIT NEWSLETTER

Dear CCCOE Curriculum Council and Subcommittee Members,

Welcome to the new year of Curriculum Council and its associated subcommittees. Our team believes deeply in the work that happens in these meetings – that when we share, problem solve, and learn side by side, across district and LEA lines, we are better able to serve our students and communities. Before we kick off our first meetings, we thought it would be a good idea to share some logistics and some of our goals for this system of support.

Purpose, Structure, and Rosters

The purpose of the CCCOE Curriculum Council and its associated subcommittees is to support districts in their quest for equitable success and to build leadership capacity by providing a forum for curriculum and instruction leaders to receive timely information, share best practices, and engage in collaborative learning and problem-solving around critical instructional topics.

Curriculum Council is typically attended by district and charter educational services executives and focuses on system level topics and broad statewide initiative updates. Curriculum Council representatives choose participants to fill the rosters for our nine content subcommittees. The purpose of these subcommittees is to do deeper, more focused work with a content-area focus. We recommend creating space for all Curriculum Council and subcommittee attendees to meet after each cycle of meetings to connect and share information.

Please note: To ensure clear communication, subcommittee roster changes must be sent to Nicholas Zefeldt by the LEA Curriculum Council representative. Self-selection to subcommittees is not permitted.

Pre-Meeting Logistics

Please save the dates for your respective meetings below. If you are not sure which subcommittee you are rostered on, please check with your Curriculum Council lead.

<https://drive.google.com/file/d/1M5h9diiV-CQua9Am1Ah3FhbfdKLLvI4/view> (please note the changes to the first two mathematics meeting dates in red)

Curriculum Council meetings will be held in-person in the Board Room at the CCCOE Stewart Building (77 Santa Barbara Road, Pleasant Hill 94523).

Subcommittee meetings will be split between in-person and virtual settings. The first, third, and fifth meetings will be held at the CCCOE Stewart Building. The second and fourth meetings will be held virtually. To ensure that meetings are productive and collaborative, a hybrid format for in-person meetings will not be available.

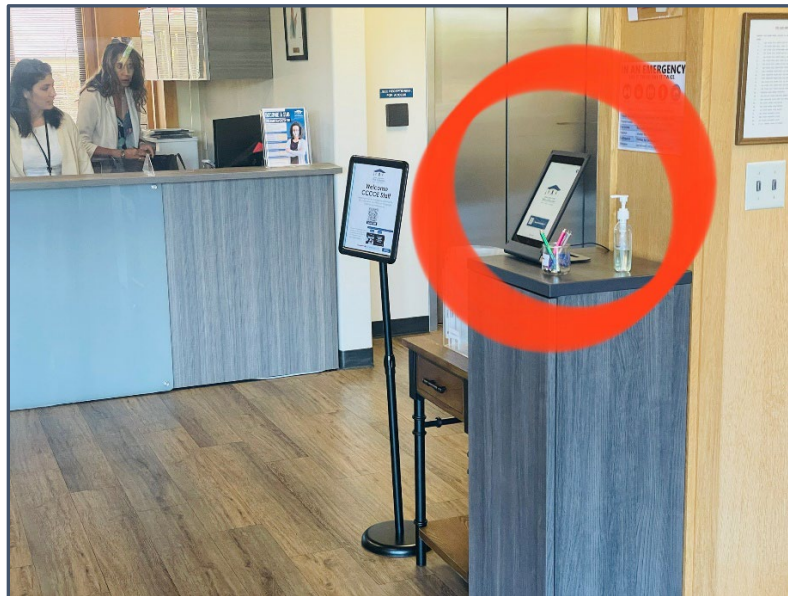
Please note: The Multi-Lingual Learner Network (MLLN, formerly known as the English Learner Network) are a regional meeting and all five meetings will be held virtually.

Meeting agendas are typically sent out one week prior to the date of the actual meeting from the meeting facilitator.

Parking & Arrival Procedures

Plenty of parking is available in the visitor lot near the front entrance, in the large employee lot, and on the neighboring streets.

For all in-person meetings, participants will be asked to fill out a brief health screening survey. Upon your arrival, please go to the iPad in the lobby seen below in the red circle.



Please enter your first **and** last name, your email address, and select the meeting that you will be attending. When you complete the survey, a visitor badge will be printed at the receptionist's desk, and then you will be directed to your meeting room.

Please plan on arriving a few minutes early to allow for the check-in process and for finding your meeting room prior to the meeting start time.

Team of Facilitators

We have an amazing group of facilitators eager to begin the work of leading the year's meetings. For any questions about meeting structure and agenda topics, please reach out to your meeting leader.

Meeting Name	Facilitator(s)
Curriculum Council	Nicholas Zefeldt, Director, Curriculum & Instruction
Arts Convening	Tracy McManus, CCCOE STEAM Coordinator Pat Martin, Arts Convening Lead Facilitator
Assessment / Data	Shannon Ortland, CCCOE Assessment, Research, & Evaluation Coordinator
Educational Technology	Steve Bateman, CCCOE Tech/Curriculum Integration Manager Jamie Nuñez, Common Sense Education
ELA/ELD	Erin Roberts, ELA/ELD Coordinator
Multi-Lingual Learner Network (MLLN)	Lilia Tsui, ELL Support Coordinator
History/Social Science	Jason Muñiz, UC Berkeley History Social Science Project Erin Roberts, CCCOE ELA/ELD Coordinator
Mathematics	Christen Northrop, CCCOE Math Coordinator Tracy McManus, CCCOE STEAM Coordinator
Social Emotional Learning	David Fendel, CCCOE SEL Coordinator
Science	Tracy McManus, CCCOE STEAM Coordinator

Contact information can be found at on our website: https://www.cccoe.k12.ca.us/departments/ed_services

In an effort to share the great work that will happen throughout the year, our team will send out highlights after each round of meetings to everyone rostered on Curriculum Council or a subcommittee via this newsletter, the *Curriculum Council Summit*. Our first official newsletter is set to be sent out on September 30, 2022.

We look forward to seeing you in the coming weeks. Until then, thank you for all the amazing work you will do on behalf of our Contra Costa County students, staff, and families.

Sincerely,

Nick (and all of us at the CCCOE Ed Services Team)



Nicholas Zefeldt

*Director, Curriculum & Instruction
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